



Agenda
City of Fort Atkinson
City Manager's Office
101 N. Main Street Fort
Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, MAY 17, 2022 – 7:00 PM
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/5997866403?pwd=alcreldSbGpNUVl1VnR1RWF5bXovdz09>

Meeting ID: 599 786 6403
Passcode: 53538

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If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7760. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

1. **Call meeting to order**
2. **Roll call**
3. **Public Hearings – None**
4. **Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
5. **Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*
 - a. Review and possible action relating to the **minutes of the May 3, 2022 regular City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)

- b. Review and possible action relating to **building, plumbing, and electrical permit report for April 2022** (Building Inspector)
- c. Review and possible action relating to the City Clerk-issued **License and Permit Report for April 2022** (Ebbert, Clerk/Treasurer/Finance Director)
- d. **City Sewer, Water, and Stormwater Utility Financial Statements** as of April 30, 2022 (Ebbert, Clerk/Treasurer/Finance Director)
- e. Review and possible action relating to a **Special Event: Fort Atkinson Abiding Shepherd Lutheran Church Car Show**, Sunday, May 22, 10:30 a.m.-4 p.m. at 1401 N. High St. (Ebbert, Clerk/Treasurer/Finance Director)
- f. Review and possible action relating to a **Special Event: Rhythm Remix**, Saturday Aug. 27, 10 a.m.-6 p.m. in downtown Fort Atkinson (Ebbert, Clerk/Treasurer/Finance Director)
- g. Review and possible action relating to a **Special Event: Fort Atkinson Generals Baseball Festival**, Thursday, June 16, 5 p.m.-11:59 p.m., Friday, June 17, 5 p.m.-11:59 p.m., Saturday, June 18, 10 a.m.-11:59 p.m. and Sunday, June 19, 12 p.m.-4 p.m. at Jones Park (Ebbert, Clerk/Treasurer/Finance Director)
- h. Review and possible action relating to a **Special Event: Fort Atkinson Senior Center Picnics in the Park**, June 3, 2022 at Rock River Park, July 1, 2022 at Jones Park, Aug. 5, 2022 at Ralph Park; all events from 12 p.m.-1 p.m. (Ebbert, Clerk/Treasurer/Finance Director)

6. Petitions, Requests, and Communications

- a. Review and possible action relating to proclamation recognizing **Fort Atkinson as the Intersectional Peony City of Wisconsin** (Lee, Museum Director)
- b. Review and possible action relating to proclamation recognizing **April 22, 2022 as Monarch Pledge Day** in the City of Fort Atkinson (LeMire, City Manager)
- c. Review and possible action relating to proclamation recognizing the **53rd Annual Professional Municipal Clerks Week** (LeMire, City Manager)

7. Resolutions and Ordinances:

- a. First Reading relating to an **Ordinance Amending Section 1-14 of the City of Fort Atkinson Municipal Code** relating to voting wards and boundaries (Ebbert, Clerk/Treasurer/Finance Director)

8. Reports of Officers, Boards, and Committees:

- a. City Manager's Report (LeMire, City Manager)

9. Unfinished Business:

- a. Review and possible action relating to **the transfer of \$91,760.74 from the General Fund Unassigned Fund Balance** to specific Assigned Memorial Fund Accounts (LeMire, City Manager)

10. New Business:

- a. Review and possible action on the **purchase of Fire Department Equipment** including a Stryker Medical Monitor/Defibulator for \$34,320.74, a Jefferson Fire & Safety Stretcher for \$20,984.00, a Stryker Medical Stair Chair for \$3,421.46 and a Stryker Medical Demo Stretcher for \$16,596.21 (Rausch, Fire Chief)

11. Miscellaneous – None

12. Claims, Appropriations and Contract Payments:

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

13. Adjournment

Date Posted: May 12, 2022

CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce

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**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, MAY 3, 2022 – 7:00 PM
CITY HALL – SECOND FLOOR**

1. CALL MEETING TO ORDER

President Scherer called the meeting to order at 7:03 pm.

2. ROLL CALL

Present: Cm. Becker, Cm. Johnson, Cm. Schultz and President Scherer. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Fire Chief, Police Chief, Park & Recreation Director, Public Works Superintendent and Museum Director.

Excused absence: Cm. Hartwick.

3. PUBLIC HEARINGS - NONE

4. PUBLIC COMMENT - NONE

5. CONSENT AGENDA

- a) *Review and possible action relating to the minutes of the April 19, 2022 regular Fort Atkinson City Council meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- b) *Review and possible action relating to the minutes of the April 20, 2022 regular Fort Atkinson Police and Fire Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- c) *Review and possible action relating to the minutes of the April 26, 2022 regular Fort Atkinson Plan Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- d) *Review and possible action relating to Temporary "Class B" Wine Retailer's Licenses for the Rotary Club of Fort Atkinson for an event at Blodgett Garden Center on June 30, 2022 (Ebbert, Clerk/Treasurer/Finance Director)*
- e) *Review and possible action relating to Temporary Class "B" Beer Retailer's Licenses for the Rotary Club of Fort Atkinson for an event at Blodgett Garden Center on August 4, 2022 (Ebbert, Clerk/Treasurer/Finance Director)*
- f) *Review and possible action relating to a Special Event: Hoard Historical Museum Fort Koshkonong Rendezvous May 27-29 (Ebbert, Clerk/Treasurer/Finance Director)*
- g) *Review and possible action relating to Citizen Appointments to Committees, Commissions, and Boards (LeMire, City Manager)*

Cm. Becker moved, seconded by Cm. Johnson to approve the Consent Agenda as listed, items 5.a. through 5.g. Motion carried.

6. PETITIONS, REQUESTS, AND COMMUNICATIONS

- a) *Recognition of Lifesaving Award for Ryan Walters of the Fort Atkinson Police Department (Bump, Police Chief)*

No action required.

7. RESOLUTIONS AND ORDINANCES

- a) *Resolution authorizing the issuance and sale of \$2,275,000 General Obligation Refunding Bonds (LeMire, City Manager)*

Manager LeMire and Justin Fischer, Baird presented the sale of the bonds that provided an interest rate of 3.34%. The 2022 Capital Improvements Projects Budget included \$1,574,000 in borrowing for the following projects and equipment planned in 2022:

- Police Department Squad Car
- Lorman Site Remediation & Demolition
- Annual Street Reconstruction Program (gap funding)
- Robert Street Bridge Construction – City portion
- Public Works – Operations Single Axle Dump Truck/Plow (2)
- Public Works – Operations Skid Loader
- Public Works – Operations Transit Van (*removed after 2/1/22 due to increased cost of dump truck/plows*)

RESOLUTION NO. 1379

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$2,275,000 GENERAL OBLIGATION REFUNDING BONDS

WHEREAS, on March 1, 2022, the City Council of the City of Fort Atkinson, Jefferson County, Wisconsin (the "City") adopted a resolution (the "Set Sale Resolution"), providing for the sale of General Obligation Refunding Bonds (the "Bonds") for the public purpose of refinancing certain outstanding obligations of the City, specifically, the Note Anticipation Note, dated March 22, 2022 (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, the City Council deems it to be necessary, desirable and in the best interest of the City to refund the Refunded Obligations for the purpose of providing permanent financing for the projects financed by the Refunded Obligations;

WHEREAS, the City is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation refunding bonds to refinance its outstanding obligations; and

WHEREAS, it is the finding of the City Council that it is necessary, desirable and in the best interest of the City to sell such Bonds to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its bond purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City that:

Section 1. Authorization and Sale of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of TWO MILLION TWO HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$2,275,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the City Manager and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. To evidence the obligation of the City, the City Manager and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, general obligation bonds aggregating the principal amount of TWO MILLION TWO HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$2,275,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Refunding Bonds"; shall be issued in the aggregate principal amount of \$2,275,000; shall be dated May 24, 2022; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on February 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on February 1, 2023. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on February 1, 2032 and thereafter are subject to redemption prior to maturity, at the option of the City, on February 1, 2030 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

The Proposal specifies that some of the Bonds are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the City shall direct.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2022 through 2041 for the payments due in the years 2023 through 2042 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Refunding Bonds, dated May 24, 2022" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the City Council directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Bonds and the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The

City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the City Manager and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the City Clerk or the City Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the City Manager and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the City Manager and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 16. Official Statement. The City Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the City Manager and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 18. Redemption of the Refunded Obligations. The Refunded Obligations are hereby called for prior payment and redemption on June 22, 2022 at a price of par plus accrued interest to the date of redemption.

The City hereby directs the City Clerk to take all actions necessary for the redemption of the Refunded Obligations on their redemption date. Any and all actions heretofore taken by the officers and agents of the City to effectuate such redemption are hereby ratified and approved.

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The City Manager and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the City Manager and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 21. Mandatory Redemption of the Term Bonds; Agent. The City Council hereby authorizes the appropriate officers of the City to enter into a mandatory redemption agreement with Associated Trust Company, National Association, Green Bay, Wisconsin to provide the notices required in connection with the mandatory redemption of the Term Bonds (as defined on Exhibit MRP) in a timely and appropriate manner.

Section 22. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the City Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded May 3, 2022

Cm. Becker moved, seconded by Cm. Johnson to adopt the Resolution authorizing the sale of \$2,275,000 General Obligation Refunding Bonds. Motion carried on a roll call vote.

8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

a) City Manager's Report (LeMire, City Manager)

No action required.

b) Review and possible action relating to Council appointments to Committees, Commissions, and Boards by Council President (Scherer)

Cm. Becker moved, seconded by Cm. Schultz to approve Council appointments to Committees, Commissions, and Boards by the Council President. Motion carried.

9. UNFINISHED BUSINESS – NONE

10. NEW BUSINESS

a) Review and possible action relating to a request from the Fort Atkinson Beautification Council for a mural on a City-owned building located at 31 North Water Street West (Selle, City Engineer/Public Works Director)

Engineer Selle refreshed the Council on the introduction they were given from Jude Hartwick at the April 7th meeting for a mural. The location of the reservoir building is within the Special Area Design Review corridor, enacted within our Zoning Code to ensure preservation and enhancement of the aesthetic of our downtown infrastructure. The City, as owner of the building, will be the applicant for this review process, which will be heard by the Historic Preservation Commission (5/9/22) as well as the Planning Commission (5/24/22). Mr. Hartwick has worked with City staff to ensure the infrastructure (water reservoir) will not be compromised by the processes involved in preparing and painting the mural.

Cm. Schultz moved, seconded by Cm. Johnson to authorize the Fort Atkinson Beautification Council to submit a Special Area Design Review application for a proposed mural on the City-owned building located at 31 North Water Street West. Motion carried.

b) Review and possible action relating to the Purchase of Light Rescue Vehicle for \$349,917 and associated Equipment for \$75,306, for a total of \$425,223 for the Fire Department (Rausch, Fire Chief)

Chief Rausch spoke on the necessity of Squad 109 as it was the Department's primary water and ice rescue vehicle. Squad 109 was taken out of service in 2019 due to maintenance and safety issues and the need to free up space during the construction project. Discussion during the last two capital planning cycles has been to replace the truck in 2023 to have the fire station construction completed and the township contributions in place through approved contracts.

Staff is currently discussing a contract with Pierce and attempting to lock-down a 2024 chassis to construct the truck for delivery in late 2023 or early 2024. If the Council approves this option, staff would sign a contract with Pierce now and may still see an increase on the chassis based upon what price increases Ford puts in place with the new model year. However, the contract would have a no penalty for cancellation based upon chassis price increases

Cm. Becker moved, seconded by Cm. Johnson to authorize the City Manager to sign a purchase contract with Reliant Fire Equipment for the Pierce light rescue truck for \$349,917 and for the associated Genesis equipment for \$75,306, totaling \$425,233 to be paid for through the 2022 borrowing and the Town Fire vehicle/equipment replacement account as described in the memo. Motion carried.

c) Review and possible action relating to the Purchase of a Used Ambulance for \$30,000 for the Fire Department to support the City's provision of 911 EMS services starting on January 1, 2023 (Rausch, Fire Chief)

Chief Rausch reviewed call volume for 911 EMS over the past several years and has concluded that three ambulances are necessary to provide adequate service to the City and participating Towns. The Department has one ambulance already and proposed to purchase a second (new) ambulance as part of the start-up costs associated with the public safety referendum proposal. Recall that those start-up costs are being funded through the City's American Rescue Plan Act (ARPA) funds and a Community Foundation matching grant.

The cost of EMS vehicles and equipment was included as part of the \$500,000 startup budget included at the end of the memorandum. When that budget was created, a third ambulance was not included. However, as described in this memo, staff has determined that the additional ambulance would further strengthen the City's EMS service provision by having a reserve unit.

The Fire Department sought a grant for one of the CPR (Lucas) devices included in the budget and received a very generous donation for the other. The total budgeted cost of these two devices was \$32,000. Staff is proposing to re-allocate the budgeted funds from the purchase of the Lucas devices to the purchase of this reserve ambulance.

There is no tax impact for this purchase as General Fund dollars are not being used.

Cm. Becker moved, seconded by Cm. Johnson to approve the purchase of the 2004 GMC Kodiak Osage ambulance from the Highland County North Joint Fire and Ambulance District for \$30,000 using funds allocated through the EMS Startup Budget. Motion carried.

d) Review and possible action relating to the Purchase of a new (demonstration) Ambulance for \$263,448 for the Fire Department to support the City's provision of 911 EMS services starting on January 1, 2023 (Rausch, Fire Chief)

Chief Rausch discussed the release of an RFP and detailed specifications for the new ambulance. Chief Rausch contacted the three dealers who we had sent our Request for Proposals to and inquired about their ability to build a new unit before January 1st. All stated that they either could not supply a chassis or could not guarantee delivery date or pricing at this time. Staff found a demonstration (demo) ambulance that we can purchase from Lifeline Ambulance in Iowa. The cost of this unit is included in our EMS service startup costs and is funded using the Fort Atkinson Community Foundation matching grant and ARPA funds as discussed during the referendum. There is no additional impact to the tax levy. This amount is slightly over our start-up budget projection but can be funded without changes to the overall startup plan.

Cm. Johnson moved, seconded by Cm. Becker to approve the purchase of a new (demonstration) ambulance from Jefferson Fire & Safety Equipment for \$263,448 using funds allocated through the EMS Startup Budget. Motion carried.

e) Review and possible action relating to proposals from consultants for the development of a Municipal Building Facility Assessment (Franseen, Parks and Recreation Director)

Director Franseen discussed facility assessments, which pertain to each part of a building's infrastructure and records information regarding system condition, code deficiencies, and functional effectiveness. The goal of the Municipal Building Facility Assessment is to keep spaces, structures, and infrastructure in proper operating condition in a routine fashion to prevent failure or degradation. The assessment serves as a "road map" showing what needs to be done and the associated costs.

The assessment will detail needed interior and exterior repairs of the current building with cost estimates; include life expectancy of materials and systems; and provide recommendations for maintenance, continued code compliance, and improvements necessary for continued operations. The following has been requested to be included in the evaluation: building exterior, building interior, electrical, HVAC, plumbing, documentation of code violations, and ADA recommendations for improvement.

Cm. Johnson moved, seconded by Cm. Becker to approve the proposal from Plunkett Raysich Architects for development of a Municipal Building Facility Assessment at a cost of \$8,800 and authorize the City Manager to execute a contract for services. Motion carried.

11. MISCELLANEOUS – NONE

12. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

- a) Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)*

Cm. Becker moved, seconded by Cm. Schultz to approve the Verified Claims presented by the Director of Finance and authorize payment. Motion carried on a roll call vote.

13. ADJOURNMENT

Cm. Becker moved, seconded by Cm. Johnson to adjourn. Meeting adjourned at 7:50 pm.

Respectfully submitted

Michelle Ebbert

City Clerk/Treasurer/Finance Director



Permit Report

04/01/2022 - 04/30/2022

Permit Date	Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
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Group: Deck

4/27/2022	22161	1117 W Blackhawk	Lance & Sharon Shanahan	Deck	deck	8,500	\$43.58
4/27/2022	22166	515 Milwaukee ave	Andrew Sitkiewitz	Deck	15 x 8 deck	5,000	\$48.00
							\$91.58

Group Total: 2

Group: detached garage

4/11/2022	22117	911 Edgewater Rd.	James Johnson	detached garage	Detached garage in rear yard	15,000	\$92.40
4/27/2022	22157	1016 Riverside Dr	Mark Trieloff	detached garage	detached garage	20,000	\$116.40
							\$208.80

Group Total: 2

Group: Electrical

4/4/2022	22101	432 Jones Ave.	Mike Ferro	Electrical	elec. for 2 A/C's	0	\$50.00
4/4/2022	22102	409 Edward St.	Anthony Wildt	Electrical	HVAC Elec.	0	\$50.00
4/6/2022	22108	704 Oak Street	Randy Knox	Electrical	24 Openings	0	\$48.00
4/7/2022	22109	18 Talcott Ct.	Brad Krahn	Electrical	HVAC Elec.	0	\$45.00
4/13/2022	22122	1659 Montclair Pl.	Jason & Amy Crandall	Electrical	New Single Family Home electric	0	\$175.00
4/14/2022	22145	612 ROGERS ST	JASON LYNK	Electrical	4 OUTLEST LIGHTING FIXTURES	0	\$33.00

Permit Date	Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
4/26/2022	22155	217 SHIRLEY ST	JOYCE HERTEL	Electrical	1 101 TO 200 AMP SERIVICE , 1 SUB PANEL	0	\$66.00
4/27/2022	22158	1016 Riverside Dr	Mark Trieloff	Electrical	detached garage	0	\$106.00
							\$573.00

Group Total: 8

Group: Erosion Control

4/27/2022	22156	1016 Riverside Dr	Mark Trieloff	Erosion Control	detached garage	500	\$80.00
							\$80.00

Group Total: 1

Group: Fence

4/5/2022	22105	1203 Navaho Ct.	Michelle Beers	Fence	4' chainlink fence to west along seminole Dr. to rear lot line then 6' privacy around rest of rear yard.	10,000	\$55.00
4/11/2022	22114	109 JACKSON ST	DYLAN AGNEW	Fence	BACKYARD FENCE	1,000	\$55.00
4/19/2022	22148	911 Edgewater Rd	JAMES JOHNSON	Fence	Fence	1,000	\$55.00
4/27/2022	22162	712 Messmer	Russell Cartwright	Fence	fence	500	\$55.00
4/27/2022	22163	1113 Adrian BLVD	Brian Jacob	Fence	fence	9,685	\$55.00
4/27/2022	22165	515 Milwaukee Ave	Andrew Sitkiewitz	Fence	Fence	700	\$55.00

Permit Date	Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
4/29/2022	22171	401 Clarence St	Destiny Roth	Fence	Replace fence	4,942	\$55.00
							\$385.00

Group Total: 7

Group: HVAC

4/4/2022	22103	409 Edward St.	Anthony Wildt	HVAC	HVAC	0	\$100.00
4/7/2022	22110	18 Talcott Ct.	Brad Krahn	HVAC	Furnace & A/C	0	\$135.00
4/12/2022	22120	614 Sherman Ave. W	Al Gilat	HVAC	Replace Furnace and A/C	0	\$100.00
4/13/2022	22124	1323 Adrian Blvd.	Bob Hertel	HVAC	Replace Furnace & A/C	0	\$100.00
4/13/2022	22125	523 Nelson St.	Betty Strese	HVAC	Replace Furnace	0	\$65.00
4/13/2022	22126	526 Shah Ave.	Judy Lenton	HVAC	Replace Furnace	0	\$65.00
4/13/2022	22127	400 Jefferson St.	Greg Krause	HVAC	Replace Furnace	0	\$65.00
4/13/2022	22128	100 S Water West	Fred Negus	HVAC	Replace Furnace	0	\$65.00
4/13/2022	22129	704 N Main St.	Jude Hartwick	HVAC	Replace Furnace	0	\$65.00
4/13/2022	22130	1104 Mohawk Ct.	Sandy Bare	HVAC	Replace Furnace	0	\$65.00
4/13/2022	22131	705 Jackson St.	Sabrina Ojibway	HVAC	Replace Furnace	0	\$65.00
4/13/2022	22132	1325 Commonwealth Dr.	Nancy Rankin	HVAC	Replace Furnace	0	\$65.00
4/13/2022	22133	1016 W Sherman Ave.	Matt Mascal	HVAC	Replace Furnace	0	\$65.00
4/13/2022	22134	1240 Janette St.	Larry Kueck	HVAC	Replace Furnace	0	\$65.00
4/13/2022	22135	322 Craig St.	Nancy Lamuro	HVAC	Replace Furnace	0	\$65.00
4/13/2022	22136	1119 Grove St.	Craig Fiemeyer	HVAC	Replace A/C	0	\$65.00

Permit Date	Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
4/13/2022	22137	909 W Cramer St.	Rod Romens	HVAC	Replace A/C	0	\$65.00
4/13/2022	22138	646 Washington St.	Rebecca Krahn	HVAC	Replace A/C	0	\$65.00
4/14/2022	22139	1713 Montclair Pl.	Roxsolid Creations LLC	HVAC	New single family home HVAC	0	\$135.00
4/27/2022	22164	1680 Janesville Rd	Kwik Trip	HVAC	commercial HVAC	0	\$590.00
4/29/2022	22170	1404 Montclair Pl	Amy Duffrin	HVAC	Replace Furnace	0	\$35.00
							\$2,105.00

Group Total: 21

Group: New Single Family

4/11/2022	22118	1701 Montclair Pl.	Roxolid Creations LLC	New Single Family	New Single Family Home	330,000	\$752.50
							\$752.50

Group Total: 1

Group: Plumbing

4/1/2022	22099	217 Wollet Dr.	Loos Custom Homes	Plumbing	New Single Family sewer and water laterals	0	\$105.00
4/1/2022	22100	348 Merchants Ave.	Brad & Kirk Weckler	Plumbing	Plumbing for total remodel	0	\$156.00
4/5/2022	22104	409 N 4th St.	Jerry Spaude	Plumbing	Plumbing remodel	0	\$90.00
4/6/2022	22106	316 JACKSON ST	NATHAN PARKOS	Plumbing	SEWER OR WATER LATERAL	0	\$105.00

Permit Date	Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
4/7/2022	22111	1680 Janesville Ave.	Kwik Trip Inc.	Plumbing	New convenience store/Gas Station plumbing	0	\$396.00
4/11/2022	22116	827 Banker Rd.	Madison College	Plumbing	Plbg four fixtures	0	\$54.00
4/12/2022	22121	221 Wollet Dr	Richard Dary	Plumbing	Backflow Preventer	0	\$36.00
4/27/2022	22160	1659 Montclair Pl.	Jason & Amy Crandall	Plumbing	New Single Family Home plumbing	0	\$183.00
							\$1,125.00

Group Total: 8

Group: Right of Way Opening Permit

4/6/2022	22107	316 JACKSON ST	NATHAN PARKOS	Right of Way Opening Permit	SEWER REPAIR	0	\$50.00
4/8/2022	22112	207 ADAMS ST	DOUGLAS COONS	Right of Way Opening Permit	SIDEWALK	0	\$50.00
4/8/2022	22113	1337 ADRIAN BLVD		Right of Way Opening Permit	GAS SERVICE REPLACEMENT	0	\$50.00
4/12/2022	22119	1680 & 1700 Janesville Ave.	Spectrum	Right of Way Opening Permit	Install conduit for Spectrum	0	\$50.00
4/14/2022	22140	18 TALCOTT CT		Right of Way Opening Permit	INSTALL SHORT SIDE GAS SERVICE	0	\$50.00
4/14/2022	22141	404 OAK RIDGE CT		Right of Way Opening Permit	GAS SERVICE INSTALLATION	0	\$50.00

Permit Date	Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
4/14/2022	22142	715 MESSMER ST		Right of Way Opening Permit	DRIVEWAY EXCAVATION	0	\$50.00
4/14/2022	22143	217 WOLLET DR		Right of Way Opening Permit	INSTALL GAS SERVICE	0	\$50.00
4/14/2022	22144	117 N MAIN ST		Right of Way Opening Permit	ELECTRIC SERVICE INSTALLATION	0	\$50.00
4/18/2022	22146	408 Oak Ridge Ct		Right of Way Opening Permit	Replace Steel Riser and Meter Set	0	\$50.00
4/18/2022	22147	509 Clarence St		Right of Way Opening Permit	Gas Main and Cap Remove Meter	0	\$50.00
4/19/2022	22149	1680 JANESVILLE ST		Right of Way Opening Permit	ELECTRIC /TELEPHONE/CABLE INSTALLATION	0	\$50.00
4/19/2022	22150	816 HILLCREST DR	ALFREDO HERNANDEZ LARA	Right of Way Opening Permit	ADDING CONCRETE ON CURBSIDE	0	\$50.00
4/21/2022	22152	609 WHITEWATER AVE		Right of Way Opening Permit	REPAIR RISER	0	\$50.00
4/21/2022	22153	1003 Grove St		Right of Way Opening Permit	Replacement Install Service and Move meter in to out	0	\$50.00
4/26/2022	22154	70 N MAIN ST		Right of Way Opening Permit	PLACE NEW INNERDUCT FROM MH TO POLE	0	\$50.00

Permit Date	Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
4/28/2022	22167	325 MARTIN STREET		Right of Way Opening Permit	REPLACE SERVICE METER IN TO OUT	0	\$50.00
4/28/2022	22168	514 WASHINGTON ST		Right of Way Opening Permit	GAS SERVICE REPLACE MENT	0	\$50.00
4/28/2022	22169	307 HIGHLAND AVE		Right of Way Opening Permit	REPLACE GAS RISER	0	\$50.00
							\$950.00

Group Total: 19

Group: Shed

4/27/2022	22159	622 Talent Trail	Jim Courtier	Shed	10x12 shed, 3x10 porch	9,800	\$52.50
							\$52.50

Group Total: 1

Group: Sign

4/11/2022	22115	1530 Doris Dr.	Garrison HDH LLC	Sign	New Dental Clinic Monument Sign	23,000	\$55.00
4/21/2022	22151	1220 JANESVILLE AVE	Johnson Acquisition	Sign	SIGN FACE REPLACE MENT	2,800	\$55.00
							\$110.00

Group Total: 2

Group: Single Family Alteration/Addition

4/13/2022	22123	209 W. Sherman Ave.	Ray Gustafson	Single Family Alteration /Addition	Header for patio Door	1,500	\$31.50
							\$31.50

Group Total: 1

							\$6,464.88
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Total Records: 73

5/3/2022

Page: 7 of 7

Submitted: 5/3/22

Building Inspector: _____



City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

MEMORANDUM

DATE: May 17, 2022

TO: Fort Atkinson City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

RE: Monthly Report of Licenses and Permits Issued by the City Clerk

The following is a list of the Licenses and Permits issued by the City Clerk for the period of April 20, 2022 through May 3, 2022 per the City of Fort Atkinson Municipal Code of Ordinances. No action is necessary by City Council, as these licenses and permits have already been issued. This report is for informational purposes only.

BEEKEEPING

None

OPERATOR

Licensing Period – July 1, 2021 – June 30, 2022

Applicant	Place of Employment	Recommended Approval by Fort Atkinson Police Department
Charles Kutshenrueter	Big Bluestem Market Collective	X
Maria Bertucci	Brickhouse	X
Hannah Marasch	Mr Brew's Taphouse	X
Monica Zoellner	Big Bluestem Collective	X

Licensing Period – July 1, 2022 – June 30, 2024

Applicant	Place of Employment	Recommended Approval by Fort Atkinson Police Department
Keegan MeKeel	Lion's Quick Mart	X
Richard James	Fort Atkinson Lion's Club	X
Andrew White	N/A	X
Cheyenne Anderson	Kwik Trip #1506	X
Kathleen Roloff	Rock River Lane	X
Gregory Stahl	Creamery 201	X
Micah Fromader	Fort Atkinson Lion's Club	X
Kandi Starkey	Soup's On	X
Madyson McWilliam	Mr Brew's Taphouse	X
Tiffany Topel	Bridge Event Venue	X

Steve Lawrence	Kwik Trip #1506	X
Dzejljan Vedziovski	Kwik Trip #1506	X
Mackenzie Wurm	Kwik Trip #1506	X
Paul Jurek	Kwik Trip #1506	X
Christina Nordberg	Kwik Trip #1506	X
Danielle Drays	Kwik Trip #1506	X
Jennifer Ziebell	Kwik Trip #1506	X
Tonia Grossman	Soups On	X
Lauren Licko	Big Bluestem Market Collective	X
Lenert Faytus	N/A	X
Michelle Young	Fat Boyz	X
Elizabeth Godkin	Paddy Coughlin's Pub/10-62 Saloon	X
Melissa Lehuray	Lion's Quick Mart	X
Keri Koegel	Riverfront Café	X
Kimmy Schollmeyer	Pick N Save	X
Peggy Berman	Pick N Save	X
Siphan Getchell	Pick N Save	X
Rosemary Lenz	Pick N Save	X
Jordyn Maurer	Kwik Trip #1506	X
Santha Sweeney	FA Mobile	X

MOBILE MERCHANT

None

DOOR-TO-DOOR RESIDENTIAL / DIRECT SELLER

None



MEMORANDUM

DATE: May 17, 2022

TO: Fort Atkinson City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

RE: Review and possible action relating to Special Event: Abiding Shepherd Car Show

BACKGROUND

The City of Fort Atkinson is committed to supporting quality special events throughout the community. The Special Event Guide and Application was created to assist with planning events in the city and to allow appropriate contact information be obtained and forwarded to Departments. The planning guide is designed to assist members of the community in the planning, preparation and running of events and programs in Fort Atkinson.

The Special Event Guide defines a special event as a planned extraordinary occurrence or temporary aggregation of attractions, open to the public, that (a) is conducted on public property, (b) is conducted on private property and has a substantial impact on public property, (c) has activities that request special temporary licenses; or (d) require special city services, whether open to the public or not, including but not limited to, any of the following: street closures, provisions of barricades, garbage cans, stages or special no parking signs, special electrical services, or special police protection. Special events include, but not limited to, neighborhood and community festivals, parades, processions, fairs, and bicycle or foot races.

DISCUSSION

Event: Car Show

Date: Sunday, May 22, 2022

Location: 1401 N. High Street

Contact Person: Robert Runte

Hours of Event: 10:30 am to 4:00 pm

Estimated Number of Attendees: 100-200

Event information was routed to Departments without any concerns provided. Public Works will assist with street closure barricades.

FINANCIAL ANALYSIS

There is no financial impact to the City of Fort Atkinson for the event.



RECOMMENDATION

Staff recommends that City Council approve the Special Event for Abiding Shepherd Car Show on Sunday, May 22, 2022 and street closures as noted.

ATTACHMENTS

Special Event Application, Safety plan, signatures from affected business owners, and map.



CITY OF FORT ATKINSON
Special Event Application

Name of Business/Group Organizing Event: <u>ABIDING SHEPHERD FORT ATKINSON</u>	
Contact Person for Event: <u>ROBERT RUNTE</u>	
Phone Number: <u>920 988 0005</u>	Email:
Is the Business/Group Organizing Event: <input type="checkbox"/> For profit or <input type="checkbox"/> Non-Profit	
Special Event Details	
Event Name: <u>ABIDING SHEPHERD CARS AND COFFEE</u>	
Event Date: <u>MAY 22ND 2022</u>	
Event Location: <u>1401 N HIGH ST FORT ATKINSON WI</u>	
Estimated Number of Attendees: <u>100-200 SPECTATORS</u>	Hours of Event: <u>10:30AM - 4 PM</u>
Check all applicable boxes:	
<input type="checkbox"/> I am renting a City Park	Attach copy of paid park rental from Parks & Recreation (920) 563-7781.
<input type="checkbox"/> I will be having music	Start and end time of music:
<input checked="" type="checkbox"/> I will be closing a street(s)	Attach site diagram with details. Barricades can be provided by Public Works upon request (920) 563-7771.
<input type="checkbox"/> I will be selling beer and/or wine*	Attach Temporary License and Bartender/Operator Applications. Contact City Clerk (920) 563-7760
*Restroom Plan also required with sales of beer and/or wine. Refer to the Special Event Guide.	
<input type="checkbox"/> I will be erecting a tent, canopy or other temporary structure.	
By signing, I agree to the following statements:	
I understand I am responsible for a fire safety and medical plan. I understand it is my responsibility to read the Special Events Guide. I understand I may be required to provide Proof of Insurance. I am responsible to contact each Department to arrange for assistance. I understand I am responsible for timely clean up after the event.	
Responsible Party Signature: <u>Robert Runte</u> ON BEHALF OF <u>ABIDING SHEPHERD LUTHERAN CHURCH</u>	

Office Use Only

Date Submitted to Clerk: 5/2/22 Date Emailed to Departments: 5/6/22

Department	Comments, Concerns, Action(s) to be taken
<input checked="" type="checkbox"/> Clerk/Treasurer	<u>no concerns</u>
<input checked="" type="checkbox"/> EMS - Ryan Brothers Ambulance	<u>no reply</u>
<input checked="" type="checkbox"/> Engineer and Building Inspection	<u>requested confirmation from businesses + updated map</u>
<input type="checkbox"/> Electrician	<u>provided</u>
<input type="checkbox"/> Fire and Rescue Department	
<input checked="" type="checkbox"/> Library and Museum	<u>no concerns</u>
<input type="checkbox"/> Parks & Recreation	
<input checked="" type="checkbox"/> Police Department	<u>Should Require Barricade st closure (concrete blocks) Business Supports</u>
<input type="checkbox"/> Public Works Department	
<input checked="" type="checkbox"/> Wastewater and Water Utility	<u>no concerns</u>

Date Reported to City Council (if necessary):

Comments, Contingencies, Findings:

	Abiding Shepherd Car Show Safety Plan		
Event hours	10:30 am to 4:00pm		
Event Address	Abiding Shepherd Church 1401 N High Street Fort Atkinson WI		
Church Event Oversight	Nathan Abrahamson	Pastor.abrahamson@abidingshepherd.org	608-609-6699
Event coordinator	Robert Runte	Theruntes@charter.net	920-988-0005
Site coordinators	Eli Clout Bob Clout	Elicloute@gmail.com Bobcloute@gmail.com	920-723-1939 920-723-2300

The purpose of the Abiding Shepherd Car Show is to:

- Provide an opportunity for show quality automobile owners to gather and display their automobiles to the general public
- To provide an opportunity for owners and spectators to socialize.
- To provide an opportunity for the community to view our worship facility.

Entry cost for car owners and spectators is a suggested non-parishable food item and / or contribution to the Fort Atkinson food pantry.

Event Safety plan

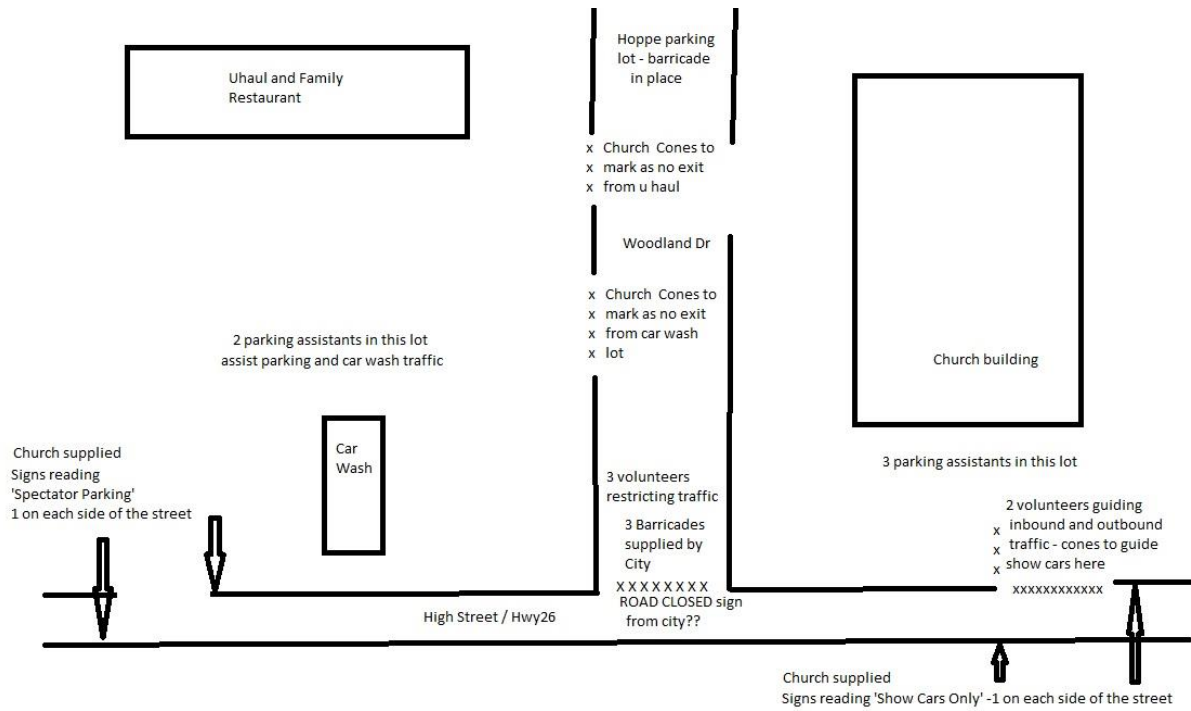
Traffic Management

- Supported by volunteers stationed at 5 points along a predetermined, single direction route.
- Restrict car traffic by closing Woodland Drive during the event to provide safe pedestrian traffic between the spectator parking area and the location of the cars at 1401 N High.
- Mark the routes in, out and the parking areas through signage and flagging volunteers.

Emergency management

All police, fire, and injury/medical emergencies will be reported to the appropriate agency through the use of the 911 emergency call system. We plan to use Fort Atkinson Fire and Police departments for issues.

This is a living document which will be updated as needed, to reflect improvements to this policy.





May 10, 2022

Hello

Recently, one of our committee members contacted you to let you know on Sunday May 22, 2022, Abiding Shepherd Lutheran Church Fort Atkinson would like to host an event named 'CARS and COFFEE Abiding Shepherd Fort Atkinson' at 1401 High Street.

This event will be an event whereby owners of collectible, classic and other specialty automobiles can display their cars at the Abiding Shepherd's Fort Atkinson location. It is intended to provide a pleasant, family oriented, Sunday afternoon activity that Fort Atkinson and the general public can participate in. It will directly benefit the Fort Atkinson Food Bank through donations of food and other needs the Food Bank provides to the community.

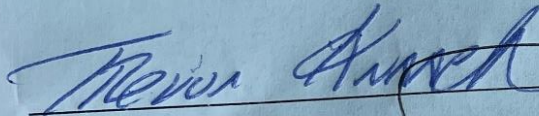
We have requested that, for pedestrian safety, we close the section of Woodland Dr beginning at its' intersection with Business hwy26 / High Street, west to the end of Woodland Dr at Butches' Auto Body.

This will occur after our 9AM church service and run until 04:00pm on Sunday May 22nd.

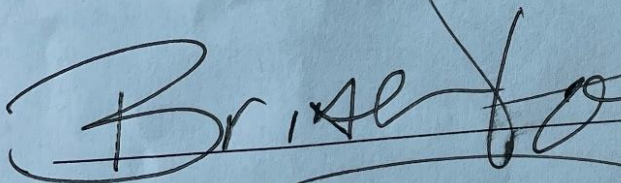
The City of Fort Atkinson is requesting we provide them a written confirmation that owners of any businesses along that section of Woodland Dr have knowledge of, and give permission for, our request to close Woodland Dr during the times described above.

Would you give your permission signature below? Thank you for your assistance in the success of our event.

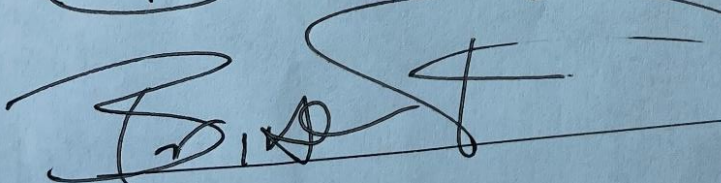
The Abiding Shepherd Cars and Coffee Committee
Bob Runte, Bob Cloute, Bob Kuykendall, Pastor Nate Abrahamson



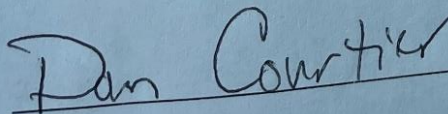
Representative of Butches Auto Body



Representative of River Front Family Restaurant



Representative of U-Haul Moving and Storage



Representative of Super Wash



MEMORANDUM

DATE: May 17, 2022

TO: Fort Atkinson City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

RE: Review and possible action relating to Special Event:
Fort Atkinson Chamber of Commerce – Rhythm Remix

BACKGROUND

The City of Fort Atkinson is committed to supporting quality special events throughout the community. The Special Event Guide and Application was created to assist with planning events in the city and to allow appropriate contact information be obtained and forwarded to Departments. The planning guide is designed to assist members of the community in the planning, preparation and running of events and programs in Fort Atkinson.

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DISCUSSION

Event: Rhythm Remix

Dates and Hours of Event: Saturday August 27, 2022, 10:00 am to 6:00 pm

Locations: Various

Music Sites: Riverwalk Plaza, Café Carpe, Jones Market, Good2Go, and Mr. Brews Taphouse

Food Site: No food court. Directing patrons to enjoy local bars/restaurants with event passport promoting business specials. Possible food vendors at private businesses TBD

Kid Zones: Good2Go and Jones Market

Contact Person: Anna Jensen, associatedirector@fortchamber.com

Estimated Number of Attendees: 400-700

Event information was routed to Departments with the following comments without concerns. The Police Department confirmed an additional Officer will be scheduled to patrol during the event.

The Farmers Market will be held the same morning until noon. Once the market is complete, the parking lot for the market will re-open. No other street closures are requested.

There will be no alcohol sales or consumption in conjunction with this event.

FINANCIAL ANALYSIS

There is no financial impact to the City of Fort Atkinson for the event.

RECOMMENDATION

Staff recommends that City Council approve the Special Event for the Fort Atkinson Chamber of Commerce Rhythm Remix on Saturday August 27, 2022 at Jones Park.

ATTACHMENTS

Special Event Application, Rhythm Remix Event Proposal, and Rhythm Remix Map.



CITY OF FORT ATKINSON
Special Event Application

Name of Business/Group Organizing Event: <u>Fort Atkinson Area Chamber of Commerce</u>	
Contact Person for Event: <u>Anna Jensen, Associate Director</u>	
Phone Number: <u>920-563-3210</u>	Email: <u>associatedirector@fortchamber.com</u>
Is the Business/Group Organizing Event: <input type="checkbox"/> For profit or <input checked="" type="checkbox"/> Non-Profit	
Special Event Details	
Event Name: <u>Rhythm Remix</u>	
Event Date: <u>August 27 2022</u>	
Event Location: <u>Downtown Fort Atkinson</u>	
Estimated Number of Attendees: <u>400-700 people</u>	Hours of Event: <u>10am-6pm</u>
Check all applicable boxes: <input type="checkbox"/> I am renting a City Park Attach copy of paid park rental from Parks & Recreation (920) 563-7781. <input checked="" type="checkbox"/> I will be having music Start and end time of music: <input type="checkbox"/> I will be closing a street(s) Attach site diagram with details. Barricades can be provided by Public Works upon request (920) 563-7771. <input type="checkbox"/> I will be selling beer and/or wine* Attach Temporary License and Bartender/Operator Applications. Contact City Clerk (920) 563-7760 *Restroom Plan also required with sales of beer and/or wine. Refer to the Special Event Guide. <input checked="" type="checkbox"/> I will be erecting a tent, canopy or other temporary structure.	
By signing, I agree to the following statements: I understand I am responsible for a fire safety and medical plan. I understand it is my responsibility to read the Special Events Guide. I understand I may be required to provide Proof of Insurance. I am responsible to contact each Department to arrange for assistance. I understand I am responsible for timely clean up after the event. Responsible Party Signature: <u>Anna Jensen</u>	

Office Use Only

Date Submitted to Clerk: 5/6/22 Date Emailed to Departments: 5/6/22

Department	Comments, Concerns, Action(s) to be taken
<input checked="" type="checkbox"/> Clerk/Treasurer	<u>no concerns</u>
<input checked="" type="checkbox"/> EMS - Ryan Brothers Ambulance	<u>no reply</u>
<input type="checkbox"/> Engineer and Building Inspection	
<input type="checkbox"/> Electrician	
<input type="checkbox"/> Fire and Rescue Department	
<input checked="" type="checkbox"/> Library and Museum	<u>no concerns</u>
<input type="checkbox"/> Parks & Recreation	
<input checked="" type="checkbox"/> Police Department	<u>No Concerns</u>
<input type="checkbox"/> Public Works Department	
<input checked="" type="checkbox"/> Wastewater and Water Utility	<u>no concerns</u>

Date Reported to City Council (if necessary):
Comments, Contingencies, Findings:



Rhythm Remix 2022

Community Event Proposal || August 27, 2022

244 N. Main St, Fort Atkinson, WI || 920.563.3210

associatedirector@fortchamber.com



FORT • ATKINSON

FORT ATKINSON AREA
CHAMBER OF COMMERCE

EVENT OVERVIEW

For 18 years, the Fort Atkinson Area Chamber of Commerce organized Rhythm on the River, an end-of-summer block party that brings together 5,000 attendees to our downtown for an evening of musical entertainment. Last year, in response to COVID19 the Fort Atkinson Chamber of Commerce and the Rhythm on the River committee created a daytime event "Rhythm Remix." The free event featured five downtown venues with regional musical talent scheduled at each throughout the day.

Due the success of last year's family-friendly celebration, the Fort Atkinson Chamber of Commerce will be hosting Rhythm Remix again on August 27, 2022. The intent is to welcome people to our community, showcase our recreational assets, drive traffic to our local businesses, and provide quality entertainment. Spreading out the venues will allow for smaller groups and more exposure to businesses that host live music. The anticipated crowd is to be between 400-700 people throughout the day.

EVENT SPECIFICATIONS

DATE: Saturday, August 27, 2022

TIME: 10:00am - 6:00pm

COST: Free

MUSIC VENUE SITES: Riverwalk Plaza (behind Brocks Riverwalk Tavern & Grill at 99 S. Main St), Cafe Carpe Indoors (18 S. Water St. W.), Jones Market (601 Jones Ave, Good2Go (96 S Main Street) and Mr. Brews Taphouse (201 N Main St #220).

The intent is to schedule two musical groups at each venue throughout the day.

CONFIRMED TO DATE: Karen Johnson, Noah Hittner, John Duggleby, Tapestry, Jacob Kemler, 700apart, John Gay, Tim O'Grady Jr, and Eugene Gruber.

Food Court: There will be no food court this year due to the road construction on Robert Street and the lack of visibility. Instead, we will be driving traffic to our local bars/restaurants with our event passport, and promoting business specials. There may be a few food vendors setting up at private businesses. We can provide those details as they are confirmed.

NOTE: There is no activity in Barrie Park this year, and there are no requests for picnic tables or chairs at any of the venues.

KID ZONES Good2Go (96 S Main Street) and Jones Market (601 Jones Ave). The intent is to contract with face painters and balloon artists to provide free entertainment for kids.

STREET CLOSURES: There are no street closures required for this event, other than the already-approved closure of Water Street during the hours of the Fort Farmer Market. We do not require the street to be closed during the remainder of the day.

RESTROOM FACILITIES: The Rhythm Remix Committee respectfully requests that the theatre building restrooms in the municipal lot across from the post office remain open during the hours of this event, 10:00am-6:00pm.

ELECTRICAL REQUIREMENTS: We will need the City's permission to access electrical service at the Riverwalk Plaza during the hours of the event, 10:00am – 6:00pm, and are willing to pay for that day's usage if needed.

SIGNAGE / WAYFINDING: Directional signage in the form of corrugated yard signs will be erected by Rhythm Remix volunteers throughout the downtown area and be removed at the end of the day.

PROMOTIONS

Festival Passport

As a means of promoting local businesses, a Rhythm Passport will be distributed at each of the music venue sites. Passport holders can get stamps for visiting the music venues, kid zones, area retailers and restaurants, and be eligible for gift card drawings the following week. Participating businesses will be listed on the passport, and customers can drop off stamped passports with any of those listed. Rhythm volunteers will provide both the passports, the collection boxes, the stamps, and be responsible for picking up completed passports at the end of the day. The passport, which requires the holder to provide a home zip code, will be used as a metric to determine the economic impact of the event.

An event website is in the works to show what groups are performing where and when, how to get to each safely, and any other special offerings our businesses may host in conjunction with the event.

Event Layout (See Attached)

Venue Set Up



Riverwalk Plaza – arrows dictate position of musicians who will be facing and projecting south towards the municipal parking lot. Seating already provided. 1



Good2Go - arrows dictate position of musicians who will be facing and projecting towards Main Street. Seating already provided. Tent indicates location of Kid Zone.



Triangle indicates band parking, Arrow indicates placement of band, facing north and projecting towards Rotary Shelter. Tent indicates position of Kid Zone.



Mr. Brews - arrows dictate position of musicians who will be facing and projecting towards the parking lot.

Staffing & Volunteers

Security and safety tasks include:

6:00 am - 8:00 am Event volunteers will convene at Fort Atkinson Area Chamber of Commerce to set up tents and signage at and between designated music venues.

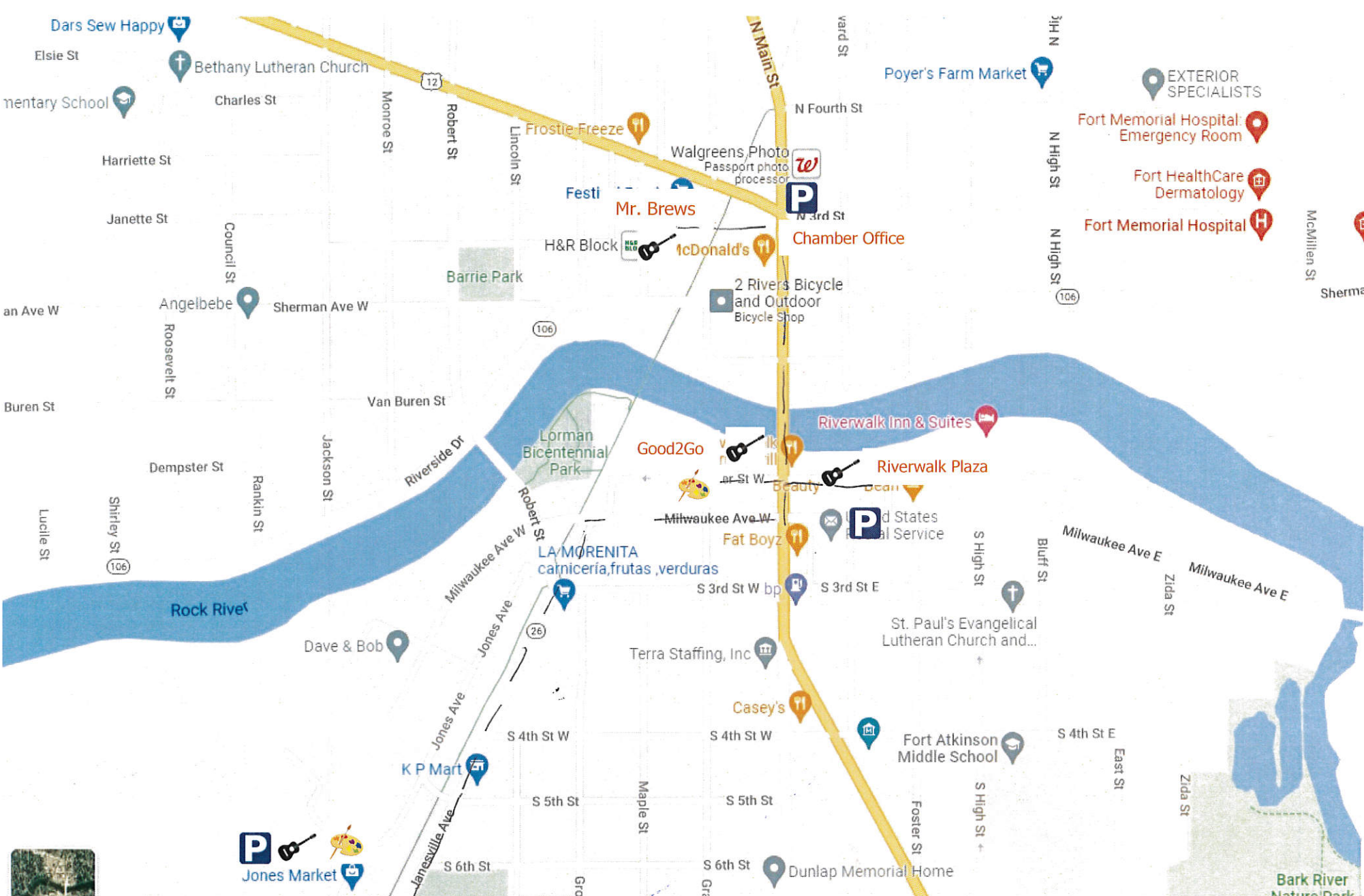
10:00 am - 6:00 pm Minimum of two volunteers required at each music venue during every hour of the event.

- All volunteer personnel associated with the festival will be identified by yellow vests or designated volunteer t-shirts.
- Volunteers will be provided a list of emergency numbers and instructed to contact trained first responders in case of an emergency.
- Volunteers at each music venue will be provided event maps detailing designated parking for performers, way-finding pathways for visitors, and event schedules pertaining to the timing of musical groups, kid activities, and event passports.


6:00 pm – 8:00pm Event volunteers will strike the tents and tables at music venues, returning all equipment and supplies including way finding signs to the Fort Atkinson Area Chamber of Commerce. Event volunteers will collect passports from each participating business and return to the Fort Atkinson Area Chamber of Commerce office.


Event Contact

Anna Jensen Associate Director P: (920) 563-3210
E: associatedirector@fortchamber.com



 = Music Venue

 = Kid zone

 = Parking

----- foot traffic and way finding signs



MEMORANDUM

DATE: May 17, 2022

TO: Fort Atkinson City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

RE: Review and possible action relating to Special Event:
Fort Atkinson Generals Baseball Festival

BACKGROUND

The City of Fort Atkinson is committed to supporting quality special events throughout the community. The Special Event Guide and Application was created to assist with planning events in the city and to allow appropriate contact information be obtained and forwarded to Departments. The planning guide is designed to assist members of the community in the planning, preparation and running of events and programs in Fort Atkinson.

The Special Event Guide defines a special event as a planned extraordinary occurrence or temporary aggregation of attractions, open to the public, that (a) is conducted on public property, (b) is conducted on private property and has a substantial impact on public property, (c) has activities that request special temporary licenses; or (d) require special city services, whether open to the public or not, including but not limited to, any of the following: street closures, provisions of barricades, garbage cans, stages or special no parking signs, special electrical services, or special police protection. Special events include, but not limited to, neighborhood and community festivals, parades, processions, fairs, and bicycle or foot races.

DISCUSSION

Event: Fort Atkinson Generals Baseball Festival

Dates and Hours of Event:

Thursday June 16 th	5:00 pm to 11:59 pm
Friday June 17 th	5:00 pm to 11:59 pm
Saturday June 18 th	10:00 am to 11:59 pm
Sunday June 19 th	12:00 pm to 4:00 pm

Location: Jones Park, 600 Janesville Avenue

Contact Person: Tim Garant, fortgeneralsbaseball@gmail.com

Estimated Number of Attendees: 2,500 over 4 days

Please refer to the attached event description that detail health, safety measures and the layout with increased restrooms and washing stations.

Event information was routed to Departments without any concerns provided. Parks and Public Works Departments will assist with proper refuse receptacles and barricades. Chief Bump indicated extra Patrol will be provided which may result in overtime for the Police Department. The City Electrician provided requirements to the applicant.

There is live music scheduled on Saturday June 18th from approximately 7:00 pm to 11:00 pm.

FINANCIAL ANALYSIS

There is no financial impact to the City of Fort Atkinson for the event.

RECOMMENDATION

Staff recommends that City Council approve the Fort Atkinson General Baseball Festival Special Event on June 16th thru June 19th at Jones Park.

ATTACHMENTS

Special Event Application, Event Description, Site Plan Layout.



CITY OF FORT ATKINSON
Special Event Application

Name of Business/Group Organizing Event: Fort Atkinson Generals Baseball Team, Inc	
Contact Person for Event: Tim Garant - Agent of Fort Atkinson Generals Baseball Team, Inc	
Phone Number: (920) 222-2184	Email: fortgeneralsbaseball@gmail.com
Is the Business/Group Organizing Event: <input checked="" type="checkbox"/> For profit or <input type="checkbox"/> Non-Profit	
Special Event Details	
Event Name: Fort Atkinson Generals Baseball Festival	
Event Date: June 16th thru June 19th	
Event Location: 600 Janesville Avenue, Fort Atkinson, WI 53538 / Jones Park	
Estimated Number of Attendees: 2,500 + over the 4 days	Hours of Event: June 16th & 17th: 5:00 pm to 11:59 pm June 18th: 10:00 am - 11:59 pm / June 19th: 12:00 pm - 4:00 pm
Check all applicable boxes: <input checked="" type="checkbox"/> I am renting a City Park Attach copy of paid park rental from Parks & Recreation (920) 563-7781. <input checked="" type="checkbox"/> I will be having music Start and end time of music: 6/18 from 7:00 pm to 11:00 pm <input checked="" type="checkbox"/> I will be closing a street(s) Attach site diagram with details. Barricades can be provided by Public Works upon request (920) 563-7771. <input checked="" type="checkbox"/> I will be selling beer and/or wine* Attach Temporary License and Bartender/Operator Applications. Contact City Clerk (920) 563-7760 *Restroom Plan also required with sales of beer and/or wine. Refer to the Special Event Guide. <input checked="" type="checkbox"/> I will be erecting a tent, canopy or other temporary structure.	
By signing, I agree to the following statements: I understand I am responsible for a fire safety and medical plan. I understand it is my responsibility to read the Special Events Guide. I understand I may be required to provide Proof of Insurance. I am responsible to contact each Department to arrange for assistance. I understand I am responsible for timely clean up after the event. Responsible Party Signature: <i>Timothy A Garant</i>	

Office Use Only

Date Submitted to Clerk: 4/14/22 Date Emailed to Departments: 5/10/22

Department	Comments, Concerns, Action(s) to be taken
<input checked="" type="checkbox"/> Clerk/Treasurer	no concerns
<input checked="" type="checkbox"/> EMS - Ryan Brothers Ambulance	no reply
<input type="checkbox"/> Engineer and Building Inspection	
<input type="checkbox"/> Electrician	
<input type="checkbox"/> Fire and Rescue Department	
<input checked="" type="checkbox"/> Library and Museum	no concerns
<input type="checkbox"/> Parks & Recreation	
<input checked="" type="checkbox"/> Police Department	No Concerns. officers Assigned to Patrol as needed
<input type="checkbox"/> Public Works Department	
<input type="checkbox"/> Wastewater and Water Utility	

Date Reported to City Council (if necessary):
Comments, Contingencies, Findings:

To: City Manager & City Council
From: Fort Atkinson Generals Baseball Board
Date: 4/13/22
RE: BASEBALL FEST AT JONES PARK

This is a formal request for approval of Baseball Fest 2022. I am submitting to you and the Council the itinerary for the 2022 Baseball Fest at Jones Park. The event is sponsored by the Fort Atkinson Generals Baseball team. Baseball Fest will run June 16-19, involve the same carnival ride company, Music on Saturday night until 11pm, and lots of baseball! Subway is the Corporate sponsor. The food vendors are licensed by the Watertown Health Dept. for Jefferson County. All proceeds go to community programs and to improvements at Jones Park.

For several years we have implemented an ID check for a wristband that allows the purchase of alcohol from the concession stand. All persons with an alcoholic beverage or wish to purchase alcohol must have this ID band.

The Electric Department should be aware of the special needs of a few food tents, with assistance from the Water Department we've now made long term solutions to get water from the North side of the park to the carnival-related RVs. The Parks & Recreation department will deal with extra garbage and restroom needs. The Generals board communicates with them directly. No streets are blocked off and parking lots are accessible for the Jones Park portion of the event.

The Fort Generals have donated over \$121,500 toward Jones Park improvements during the 18 years of their Baseball Fest event.

The Generals Board would be happy to address City Council please use the contacts below

Contacts for the Fort Generals Baseball Fest:

Jim Roethel	(262) 617-6251	jroethel2011@gmail.com
Tim Garant	(920) 222-2184	tgarant74@gmail.com
Josh Smith	(262) 949-4596	jsmithxc@gmail.com
Trista Taylor	(920) 650-0796	tristabeach@gmail.com

Thank you for your time & consideration!

Trista Taylor
Fort Atkinson Generals Board Member

 **Represents Porta Potties**

S 6th St

S 6th St

S 6th St

S 6th St

Glacial River Trail

Milo St

Grove St

Grove St

Grove St

Grove St

**BARRICADE
TO CLOSE ACCESS**

**ENTERTAINMENT
TENT**

Jones Park

**FOOD
TRUCKS**

**CARNIVAL SETUP
AND RIDES**

**PARKING
OVERFLOW**

Park St

Park St

Google

Park St

P

ket

iver Trail

S 7th St

Janesville Ave



MEMORANDUM

DATE: May 17, 2022

TO: Fort Atkinson City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

RE: Review and possible action relating to Special Event:
Senior Citizens Inc. Board and Senior Center: Picnic in the Parks

BACKGROUND

The City of Fort Atkinson is committed to supporting quality special events throughout the community. The Special Event Guide and Application was created to assist with planning events in the city and to allow appropriate contact information be obtained and forwarded to Departments. The planning guide is designed to assist members of the community in the planning, preparation and running of events and programs in Fort Atkinson.

The Special Event Guide defines a special event as a planned extraordinary occurrence or temporary aggregation of attractions, open to the public, that (a) is conducted on public property, (b) is conducted on private property and has a substantial impact on public property, (c) has activities that request special temporary licenses; or (d) require special city services, whether open to the public or not, including but not limited to, any of the following: street closures, provisions of barricades, garbage cans, stages or special no parking signs, special electrical services, or special police protection. Special events include, but not limited to, neighborhood and community festivals, parades, processions, fairs, and bicycle or foot races.

DISCUSSION

Event: Picnics in the Park

Hours of event: 12:00 PM – 1:00 PM

Dates and Location:

Friday, June 3, 2022: Rock River Park

Friday, July 1, 2022: Jones Park

Friday August 5, 2022: Ralph Park

Contact Person: Chris Nye

Estimated Number of Attendees: 30

The application and event information was routed to all City Departments without comments or concerns.

FINANCIAL ANALYSIS

There is no financial impact to the City of Fort Atkinson for the event.

RECOMMENDATION

Staff recommends that City Council approve the Special Event for Senior Citizens Inc. and Senior Center.

ATTACHMENTS

Special Event Application



CITY OF FORT ATKINSON
Special Event Application

Name of Business/Group Organizing Event: <u>Fort Senior Center</u>	
Contact Person for Event: <u>Chris Nye</u>	
Phone Number: <u>920-563-7773</u>	Email: <u>CNye@fortatkinsonwi.net</u>
Is the Business/Group Organizing Event: <input type="checkbox"/> For profit or <input checked="" type="checkbox"/> Non-Profit	
Special Event Details	
Event Name: <u>Picnics in the park</u>	
Event Date: <u>JUNE 3 (Rock River Park) JULY 1 (JONES PARK) AUGUST 5 (RALPH PARK)</u>	
Event Location: <u>See Above</u>	
Estimated Number of Attendees: <u>30</u>	Hours of Event: <u>Noon - 1:00 each time</u>
Check all applicable boxes: <input type="checkbox"/> I am renting a City Park Attach copy of paid park rental from Parks & Recreation (920) 563-7781. <input checked="" type="checkbox"/> I will be having music <u>June 3</u> Start and end time of music: <u>Noon - 1</u> <input type="checkbox"/> I will be closing a street(s) Attach site diagram with details. Barricades can be provided by Public Works upon request (920) 563-7771. <input type="checkbox"/> I will be selling beer and/or wine* Attach Temporary License and Bartender/Operator Applications. Contact City Clerk (920) 563-7760 *Restroom Plan also required with sales of beer and/or wine. Refer to the Special Event Guide. <input type="checkbox"/> I will be erecting a tent, canopy or other temporary structure.	
By signing, I agree to the following statements: I understand I am responsible for a fire safety and medical plan. I understand it is my responsibility to read the Special Events Guide. I understand I may be required to provide Proof of Insurance. I am responsible to contact each Department to arrange for assistance. I understand I am responsible for timely clean up after the event. Responsible Party Signature: <u>[Signature]</u>	

Office Use Only

Date Submitted to Clerk: 5/6/22 Date Emailed to Departments: 5/6/22

Department	Comments, Concerns, Action(s) to be taken
<input checked="" type="checkbox"/> Clerk/Treasurer	<u>no concerns</u> <input checked="" type="checkbox"/> chamber - no concerns
<input checked="" type="checkbox"/> EMS - Ryan Brothers Ambulance	<u>no reply</u>
<input type="checkbox"/> Engineer and Building Inspection	
<input checked="" type="checkbox"/> Electrician	<u>no concerns</u>
<input type="checkbox"/> Fire and Rescue Department	
<input checked="" type="checkbox"/> Library and Museum	<u>no concerns</u>
<input checked="" type="checkbox"/> Parks & Recreation	<u>no concerns</u>
<input checked="" type="checkbox"/> Police Department	<u>No Concerns</u>
<input checked="" type="checkbox"/> Public Works Department	<u>no concerns</u>
<input type="checkbox"/> Wastewater and Water Utility	

Date Reported to City Council (if necessary):
Comments, Contingencies, Findings:



MEMORANDUM

DATE: May 17, 2022

TO: Fort Atkinson City Council

FROM: Merrilee Lee, Hoard Historical Museum Director

RE: Review and possible action relating to a Proclamation recognizing Fort Atkinson as the Intersectional Peony City of Wisconsin

BACKGROUND

Since 2012, Fort Atkinson has been proclaimed by the State of Wisconsin as the "Intersectional Peony City" in honor of the pioneering work of peony hybridizers Roger and Sandra Anderson. The Hoard Historical Museum oversees the proclamation effort and would request permission to pursue the proclamation from the State of Wisconsin again in 2022.

DISCUSSION

Roger and Sandra Anderson, through their nearly 4 decades of work, hybridized nearly 600 different peony varieties at their nursery, which was located in Fort Atkinson. In 2012, Roger and Sandra donated nearly 60 peony plants to the Hoard Historical Museum, which form the "Roger and Sandra Anderson Intersectional Peony Garden" located at the corner of Foster and S. 4th Street E, behind the Hoard Historical Museum. The garden continues to attract hundreds of peony enthusiasts each year while the peonies are in bloom. In 2015, the Andersons donated dozens of young peony starts for two new varieties of peony. In 2021, the Museum sold those peonies as a fundraiser; proceeds from the sale will be used to add improvements to the Museum's grounds.

FINANCIAL ANALYSIS

Approving the proclamation does not have a financial impact on the City. However, the request for the proclamation from the Office of the Governor may promote tourism and increase awareness of the event on June 4, 2022.

RECOMMENDATION

Staff recommends that the City Council approve the attached Proclamation recognizing the City of Fort Atkinson as the Intersectional Peony City of Wisconsin; and authorize staff at the Hoard Historical Museum to pursue the proclamation from the State of Wisconsin naming Fort Atkinson as the "Intersectional Peony City" on Saturday, June 4, 2022.

ATTACHMENTS

Proclamation recognizing the City of Fort Atkinson as the Intersectional Peony City of Wisconsin; 2021 Proclamation from the State of Wisconsin

**PROCLAMATION RECOGNIZING
THE CITY OF FORT ATKINSON AS THE
INTERSECTIONAL PEONY CITY OF WISCONSIN**

WHEREAS; the City of Fort Atkinson, Wisconsin, is the home to the largest public Intersectional Hybrid Peony Garden in North America located at the Hoard Historical Museum and so named the Roger F. and Sandra L. Anderson Intersectional Peony Garden; and

WHEREAS; the Anderson Intersectional Peony Garden at the Hoard Historical Museum in Fort Atkinson, Wisconsin features 58 named Roger F. Anderson intersectional hybrid peonies which bloom during the Wisconsin peony season; and

WHEREAS; the Hoard Historical Museum is home to two of the newest Roger F. Anderson intersectional hybrid peonies, “Mary C. Hoard” and “W.D. Hoard”, so named to exclusively honor important leaders in Fort Atkinson, Wisconsin’s history; and

WHEREAS; the City of Fort Atkinson, was the long-time home of Roger F. and Sandra L. Anderson, who established their hybrid peony business, Callie’s Beaux Jardins in 1978; and

WHEREAS; Roger F. Anderson is one of the world’s foremost producers of intersectional peony hybrids; and

WHEREAS; Roger F. Anderson, at his peony nursery, has continually created, developed, improved, and advanced the hybrid peony business world-wide for over 45 years; and

WHEREAS; Roger F. Anderson has bloomed nearly 600 hybrid peony varieties since 1980, breaking many hybridizing barriers in the peony industry; and

WHEREAS; the City of Fort Atkinson, Wisconsin is the home of Roger F. Anderson’s famous “Bartzella” Intersectional Peony, which after 15 years of diligent work, first bloomed in 1986, and is considered by peony experts to be “the most perfect yellow peony in the world,” and which received the highest American Peony Society Gold Medal Award and the Royal Horticultural Society Award of Garden Merit in 2012.

NOW, THEREFORE, I, Christopher Scherer, as City Council President of the City of FortAtkinson, do hereby proclaim

**The City of Fort Atkinson, Wisconsin, as the
INTERSECTIONAL PEONY CITY OF WISCONSIN**

To be celebrated on Saturday, June 4, 2022, and I recommend this observance to all Fort Atkinson Citizens.

Proclaimed and signed this 17th day of May in the year 2022.

Christopher Scherer, City Council President

Attest:

Michelle Ebbert, City Clerk/Treasurer/Finance Director

STATE of WISCONSIN



OFFICE of the GOVERNOR

Proclamation

WHEREAS; the city of Fort Atkinson is home to the largest public Intersectional Hybrid Peony Garden in North America—the Roger F. and Sandra L. Anderson Intersectional Peony Garden—located at the Hoard Historical Museum; and

WHEREAS; the Anderson Intersectional Peony Garden features 58 individually named hybrid peonies honoring important leaders in Fort Atkinson's history, including "Mary C. Hoard" and "W. D. Hoard"; and

WHEREAS; the City of Fort Atkinson was the long-time home of Roger F. and Sandra L. Anderson, who established their hybrid peony business, Callie's Beaux Jardins, in 1978; and

WHEREAS; Roger F. Anderson continually innovated and advanced the hybrid peony business worldwide for more than 45 years, blooming nearly 600 hybrid peony varieties and breaking many hybridizing barriers; and

WHEREAS; the city of Fort Atkinson is the home of Anderson's acclaimed "Bartzella" Intersectional Peony, which first bloomed in 1986 after 15 years of work and is considered "the most perfect yellow peony in the world," having received the American Peony Society Gold Medal Award and the Royal Horticultural Society Award of Garden Merit in 2012;

NOW, THEREFORE, I, Tony Evers, Governor of the State of Wisconsin, do hereby proclaim June 5, 2021, as

FORT ATKINSON "INTERSECTIONAL PEONY CITY" DAY

throughout the State of Wisconsin and I commend this observance to all our state's residents.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Wisconsin to be affixed. Done at the Capitol in the City of Madison this 12th day of May 2021.

Tony Evers
TONY EVERS
GOVERNOR

By the Governor:

Douglas La Follette
DOUGLAS LA FOLLETTE
Secretary of State



MEMORANDUM

DATE: May 17, 2022

TO: Fort Atkinson City Council

FROM: Rebecca Houseman LeMire, City Manager

RE: Review and possible action relating to a proclamation recognizing April 22, 2022 as Monarch Pledge Day

BACKGROUND

The monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Americans. Both the western and eastern monarch populations have seen significant declines with less than one percent of the western monarch population remaining, while the eastern population has fallen by as much as ninety percent.

Found across the United States, monarch butterflies numbered around 1 billion in 1996. Today, their numbers have declined significantly as a result of numerous threats, particularly the loss of habitat due to cropland conversion, urban development, and agricultural practices. Degradation of wintering habitat in Mexico and California has also had a negative impact on the species.

Through the National Wildlife Federation's [Mayors' Monarch Pledge](#), cities and municipalities commit each year to create habitat and educate residents on how to make a difference at home or in their community. Cities that take the pledge commit to at least three of 30 action items to help save the monarch butterfly.

DISCUSSION

The City of Fort Atkinson recognizes that human health ultimately depends on well-functioning ecosystems and that biodiverse regions can better support food production, healthy soil and air quality and can foster healthy connections between humans and wildlife.

On April 22, 2022, Earth Day, the City of Fort Atkinson committed to launching a public communication effort to encourage residents to plant monarch gardens at their homes or in their neighborhoods, committed to issuing this proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat, committed to planting a monarch and pollinator-friendly demonstration garden at a prominent location in the City and display educational signage at the monarch garden and pollinator habitat.

Monarch and pollinator-friendly demonstration gardens have already been planted at the Hoard Historical Museum and on the City's vacant land on Grove Street.

FINANCIAL ANALYSIS

Approving the proclamation is not expected to have a financial impact on the City.

RECOMMENDATION

Staff recommends the council approve the proclamation for Monarch Pledge Day to raise awareness about the issues pollinators face.

ATTACHMENTS

Proclamation Recognizing Monarch Pledge Day

**PROCLAMATION
RECOGNIZING MONARCH PLEDGE DAY**

WHEREAS, the monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Americans; and

WHEREAS, both the western and eastern monarch populations have seen significant declines with less than one percent of the western monarch population remaining, while the eastern population has fallen by as much as ninety percent; and

WHEREAS, the City of Fort Atkinson recognizes that human health ultimately depends on well-functioning ecosystems and that biodiverse regions can better support food production, healthy soil and air quality and can foster healthy connections between humans and wildlife; and,

WHEREAS, Cities, towns and counties have a critical role to play to help save the monarch butterfly, and the City of Fort Atkinson is striving to become a leader; and

WHEREAS, Every resident of the City of Fort Atkinson can make a difference for the monarch by planting native milkweed and nectar plants to provide habitat for the monarch and pollinators in locations where people live, work, learn, play and worship; and

WHEREAS, on April 22, 2022, Earth Day, the City of Fort Atkinson has committed to launching a public communication effort to encourage residents to plant monarch gardens at their homes or in their neighborhoods, committed to issuing this proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat, committed to planting a monarch and pollinator-friendly demonstration garden at a prominent location in the City and display educational signage at the monarch garden and pollinator habitat.

NOW, THEREFORE, I, Christopher Scherer, as City Council President of the City of Fort Atkinson, do here by recognize April 22, 2022, as Monarch Pledge Day in the City of Fort Atkinson, and encourage all residents to participate in community activities that support and celebrate monarch conservation.

Proclaimed this 17th day of May, 2022.

CITY OF FORT ATKINSON

Christopher Scherer, Council President

ATTEST:

Michelle Ebbert, City Clerk/Treasurer/Finance Director



MEMORANDUM

DATE: May 17, 2022

TO: Fort Atkinson City Council

FROM: Rebecca Houseman LeMire, City Manager

RE: Review and possible action relating to a Proclamation Recognizing the 53rd Annual Professional Municipal Clerks Week

BACKGROUND

May 1-7, 2022 was the 53rd Annual Professional Municipal Clerks Weeks. It was initiated in 1969 by the International Institute of Municipal Clerks (IIMC) and is endorsed by all of its members throughout the United States, Canada, and 15 other countries.

DISCUSSION

In the future, staff intends to recognize Municipal Clerks Week with a proclamation before the week occurs. However, even after the fact, it is important to recognize the contributions of our staff.

The City's Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels. The staff in the Clerk's office have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all residents through transparency and accountable government practices. They continually strive to improve through participation in education programs, seminars, workshops, and annually conferences across Wisconsin.

FINANCIAL ANALYSIS

This proclamation is not expected to impact the City financially.

RECOMMENDATION

Staff recommends the Council approve the proclamation recognizing the 53rd annual Professional Municipal Clerks Week and recognize the City's Professional Municipal Clerk, Michelle Ebbert, and her staff: Courtney Thom, Lance Lembitz, and Ashley Carstens.

ATTACHMENTS

Proclamation recognizing the 53rd Annual Professional Municipal Clerks Week; Fact Sheet

**PROCLAMATION
RECOGNIZING THE 53rd ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK**

WHEREAS, the office of the Professional Municipal Clerk, a time honored and vital part of local government, exists throughout the world as the oldest profession among public servants; and

WHEREAS, the Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels; and,

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all residents through transparency and accountable government practices; and

WHEREAS, the 1,854 Municipal Clerks and 72 County Clerks contribute to election administration by attending required training and dedicating themselves to providing fair, non-biased, non-partisan, accurate, and responsible elections in Wisconsin; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the responsibilities of the office of the Professional Municipal Clerk through participation in education programs, seminars, workshops, and annual conferences across Wisconsin; and

NOW, THEREFORE, I, Christopher Scherer, City Council President of the City of Fort Atkinson, do here by recognize May 1 through May 7, 2022 as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Michelle Ebbert, her staff: Courtney Thom, Lance Lembitz, and Ashley Carstens, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Proclaimed this 17th day of May, 2022.

CITY OF FORT ATKINSON

Christopher Scherer, Council President

ATTEST:

Michelle Ebbert, City Clerk/Treasurer/Finance Director



53rd Annual Professional Municipal Clerks Week

May 1 - May 7, 2022

FACT SHEET

Sponsored by the International Institute of Municipal Clerks

Professionalism In Local Government Through Education

PURPOSE

To recognize the vital and appreciated services performed by Municipal and Deputy Clerks in serving the changing needs of their communities.

HISTORY

This May will be the 53rd Annual Professional Municipal Clerks Week, initiated in 1969 by IIMC and is endorsed by all of its members throughout the United States, Canada and 15 other countries. In 1984 and in 1994, Presidents Ronald Reagan and Bill Clinton, respectively, signed a Proclamation officially declaring Professional Municipal Clerks Week the first full week of May and recognizing the essential role Municipal Clerks play in local government.

TYPICAL RESPONSIBILITIES OF THE MUNICIPAL AND DEPUTY CLERK:

- Maintains the official council minutes, ordinance books and all records and documents.
- Indexes all official actions of council.
- Issues licenses and permits.
- Processes contracts and agreements.
- Keepers of community history and vital records.
- Receives, distributes and files correspondence from citizens and other governmental agencies.
- Administers elections, registration and voting.
- Acts as a key liaison between local government and its citizens.
- Handles significant financial responsibilities including preparation of tax rolls, special assessments and budgets.
- Provides central services such as personnel, purchasing, etc.

IIMC is a professional association of City, Village, Town, Township, Borough and County Clerks, Secretaries and Recorders. IIMC prepares its members to meet the challenges of the diverse role of the Municipal and Deputy Clerk by providing services and continuing professional development opportunities to benefit members and the government entities they serve. Founded in 1947 in French Lick, Indiana, IIMC has 14,700 members throughout the United States, Canada and 15 other countries.



MEMORANDUM

DATE: May 17, 2022

TO: Fort Atkinson City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

RE: First reading of an Ordinance to amend Section 1-14 of the City of Fort Atkinson Municipal Code relating to Voting Wards and Boundaries

BACKGROUND

On July 20, 2021, the City Council adopted Ordinance #806 annexing the territory along Banker Road and designating the property as Ward 11. At that time, Wards 1 – 10 existed.

DISCUSSION

Following redistricting based on the 2020 US Census, the City Council adopted Ordinance #808 on November 2, 2021, which established new voting wards and boundaries. Efficiencies were created during this process that resulted in the elimination of Ward 10. Shortly thereafter, the Banker Road annexation was finalized at the State level, and the newly-annexed land was designated a Ward 11 with a population of zero.

The impact of these ordinances was the creation of ten wards within the City: Wards 1 through 9, and Ward 11. The Wisconsin Elections Commission, the Jefferson County Clerk, and the Jefferson County Land Records Office all have recommended that the City amend our ordinance to rename Ward 11 as "Ward 10" to avoid confusion and the gap in ward assignments.

The attached Ordinance amends Section 1-14 of the Municipal Code creating Ward 10 which consists of Banker Road territory. The Ordinance also makes other minor corrections within Ward 2 (misspelling of street name) and Ward 3 (slightly amended legal description). Ward 10 is described by legal description because both street locations and parcel numbers will likely change in the near future as the parcels are developed.

FINANCIAL ANALYSIS

Staff does not expect this ordinance to impact the City financially.

RECOMMENDATION

Staff recommends that the City Council perform the first reading of this Ordinance. As Banker Road is not developed and consists of a population of zero, this has no impact on elections for the remainder of 2022. Note that staff will recommend that both the second and third readings

of this Ordinance are performed at the meeting on June 7th so that the correct ward numbers are in place for the August Election.

ATTACHMENTS

Ord. – Amend Section 1.14 for Ward 10 Redline; Proposed Ward 10 Location Map; Ordinance 806 – Banker Road Annexation; Ordinance 808 Voting Wards and Boundaries

ORDINANCE NO. ____

AN ORDINANCE
AMENDING SECTION 1-14 OF THE
CITY OF FORT ATKINSON MUNICIPAL CODE RELATING TO
VOTING WARDS AND BOUNDARIES

NOW, THEREFORE, the City Council of the City of Fort Atkinson, Wisconsin, do ordain as follows:

Section 1. Section 1-14 of the City of Fort Atkinson Municipal Code is hereby amended to read as follows:

“The City of Fort Atkinson shall be divided into ~~nine~~ ten wards with the gymnasium of the municipal building, located at 101 N. Main Street, being designated as the polling place for all wards. All wards are outlined upon the official map on file in the municipal office and are described as follows:

Ward One: All of that portion of the city bounded on the west by the corporate city limits starting at the north side of the Rock River, on the north by Madison Avenue; east to Lexington Blvd; south to Coventry Circle; east and south to Commonwealth Drive; on the east by Commonwealth Drive and Wilson Avenue and the corporate city limits to Riverside Drive; on the south by Riverside Drive and the corporate city limits to said west corporate city limits.

Ward Two: All of that portion of the city bounded on the west by the corporate city limits north of Madison Avenue; on the north by Campus Drive; south along Banker Road; east along W. Cramer Street; south along Blackhawk Drive; east along Hillcrest Drive; south along ~~Zafeke~~Zaffke Street; west along Messmer Street; south along ~~Zafeke~~Zaffke Street; west along Caswell Street; south along Roosevelt Street; east along Madison Avenue; south along Jackson Street to the Rock River; then west along the Rock River; north along Wilson Avenue; continuing north and west along Commonwealth Avenue; then north and west on Coventry Circle; then north on Lexington Boulevard; then west along Madison Avenue to the western corporate city limits, excluding those parcels within these boundaries located within the Town of Koshkonong.

Ward Three: All of that portion of the city bounded to the west by Banker Road approximately 180 feet south of Campus Drive; to the north and west by the corporate city limits and Ward Ten; on the east by North Main Street; to the south by Frederick Avenue; south along Nelson Street; west by Caswell Street; north by Zaffke Street; west by Hillcrest Drive; north by Blackhawk Drive and to the west by Cramer Street.

Ward Four: All of that portion of the city bounded on the west at the intersection of Jackson Street and Van Buren Street; west by Madison Avenue; north by Roosevelt Street; east

on Caswell Street; north by Zaffke Street; east on Messmer Street; north by Nelson Street; on the north by Frederick Avenue; on the west by North Main Street; on the south by Madison Avenue, Adams Street and Riverside Drive; and west by Robert Street and Van Buren Street.

Ward Five: All of that portion of the city bounded by the south side of the Rock River from the west corporate city limits to Jackson Street; west on Van Buren Street; on the east by south Robert Street; east to South Third Street West; south on Grove Street; east on South Sixth Street; east to South Main Street; south to West Hilltop Trail; west to Janesville Avenue; south to the corporate city limits (including the Klement Business Park); and west to the corporate city limits.

Ward Six: All of that portion of the city bounded on the north by West Hilltop Trail from Janesville Avenue to South Main Street; on the east by South Main Street; south to the corporate city limits on the west side of South Main Street; west and south along the corporate city limits to Hackbarth Road; then west along Hackbarth Road and the corporate city limits to Janesville Avenue; then north to West Hilltop Trail.

Ward Seven: All of that portion of the city bounded on the north by Madison Avenue from Adams Street to North Main Street; on the east by North and South Main Street; south to Whitewater Avenue; south to the corporate city limits on the west side of Whitewater Avenue; then west, south and north, following corporate city limits to the intersection of Krause Avenue; north along South Main Street to South Sixth Street; west to Grove Street; north along Grove Street to South Third Street to Riverside Drive and north on Adams Street.

Ward Eight: All of that portion of the city bounded on the north by the corporate city limits from North Main Street to the Rock River; on the east by the corporate city limits south to East Sherman Avenue; on the south by East Sherman Avenue; on the west by North Main Street; also including the airport property.

Ward Nine: All of that portion of the city bounded on the north by East Sherman Avenue from North Main Street east to the corporate city limits; south along corporate city limits to Fox Hill Road; west and south along corporate city limits to Whitewater Avenue; on the west by Whitewater Avenue and South and North Main Street.

Ward Ten: A part of the Southwest one-quarter of the A part of the: Southwest one-quarter of the Northwest one-quarter, including a part Lot 1 of Jefferson County Certified Survey Map No. 4382, recorded in Volume 22 of Certified Survey Maps on Pages 67 and 68 as Document No. 1111558 of Jefferson County Records and a part Lot 1 of Jefferson County Certified Survey Map No. 3015, recorded in Volume 12 of Certified Survey Maps on Page 161 as Document No. 933327 of Jefferson County Records; the Northwest one-quarter of the Northwest one-quarter; the Northeast one-quarter of the Northwest one-quarter; and the Northwest one-quarter of the Southeast one-quarter; all of Section 33, Township 6 North, Range 14 East, Town of Koshkonong, Jefferson County, Wisconsin, being more particularly described as follows:

Commencing at the West one-quarter Corner of said Section 33; thence, along the West line of said Northwest one-quarter, N00°50'50"W, 659.35 feet to the Southwest corner of the North one-half of said Southwest one-quarter of the Northwest one-quarter and the point of beginning; thence, continuing along said West line, N00°50'50"W, 1585.47 feet to its intersection with the Southerly right-of-way line of Hoard Road; thence, along said Southerly right-of-way line, the following courses: thence N81°26'33"E, 78.53 feet; thence N74°24'16"E, 222.73 feet; thence N65°10'44"E, 104.08 feet; thence N53°29'50"E, 201.09 feet; thence N68°43'40"E, 186.78 feet; thence N85°36'25"E, 187.98 feet; thence N89°56'56"E, 340.11 feet; thence S84°06'56"E, 135.37 feet; thence N79°34'29"E, 76.69 feet to a point on a line lying 33.00 South, as measured at right angles and parallel to, the North line of said Northwest one-quarter; thence, along said parallel line, S88°21'29"E, 501.67 feet to the West line of the Parcel described in Document No. 1183482; thence, leaving said Southerly right-of-way line along last said West line, S01°01'56"E, 632.80 feet; thence, continuing along said West line and the West line of the Parcel described in Document No. 891833, S01°08'04"E, 657.67 feet to the Southwest corner of last said Parcel, lying on the North line of the 4th Addition to Arrowhead Village; thence, along last said North line and the North line of the 2nd Addition to Arrowhead Village, N88°12'31"W, 660.42 feet to the Northwest corner of said 2nd Addition to Arrowhead Village; thence, along the West line of said 2nd Addition to Arrowhead Village and the East line of said Southwest one-quarter of the Northwest one-quarter, S01°00'47"E, 661.10 feet to the Southeast corner of aforesaid North one-half of said Southwest one-quarter of the Northwest one-quarter, said corner also being the Northeast corner of Berry Hill; thence, along the North line of said Berry Hill and the South line of said North one-half of said Southwest one-quarter of the Northwest one-quarter, N88°09'18"W, 692.43 feet to the Easterly right-of-way line of Banker Road; thence, along said Easterly right-of-way line, S21°41'03"W, 54.53 feet to the beginning of a tangent curve, being concave Easterly, having a radius of 1965.17 feet and a chord which bears S16°54'10"W, 327.61 feet; thence, along said Easterly right-of-way line, Southerly, 327.99 feet along the arc of said curve through a central angle of 09°33'46" to the point of tangency thereof; thence, continuing along said Easterly right-of-way line, S12°07'17"W, 526.33 feet to the Southwest corner of the Parcel described in Document No. 1370575; thence, along the Westerly prolongation of the South line of last said Parcel, N89°29'25"W, 33.69 feet to the centerline of said Banker Road; thence, along said centerline, N12°07'17"E, 231.00 feet to its intersection with the South line of said Northwest one-quarter; thence, along last said South line, N88°05'45"W, 33.53 feet to its intersection with the Westerly right-of-way line of Banker Road; thence, along said Westerly right-of-way line, N12°07'17"E, 308.06 feet to the beginning of a tangent curve, being concave Easterly, having a radius of 2031.17 feet and a chord which bears N16°54'10"E, 338.61 feet; thence, continuing along said Westerly right-of-way line, Northerly, 339.00 feet along the arc of said curve through a central angle of 09°33'46" to the point of tangency thereof; thence, continuing along said Westerly right-of-way line, N21°41'03"E, 30.72 feet to aforesaid South line of the North one-half of said Southwest one-quarter of the Northwest one-quarter; thence, along last said South line, N88°09'18"W, 552.09 feet to

| the point of beginning.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall take effect upon passage, posting, or publication as provided by law.

Enacted by the City Council of the City of Fort Atkinson, Jefferson County, Wisconsin,
this _____ day of _____, 2022.

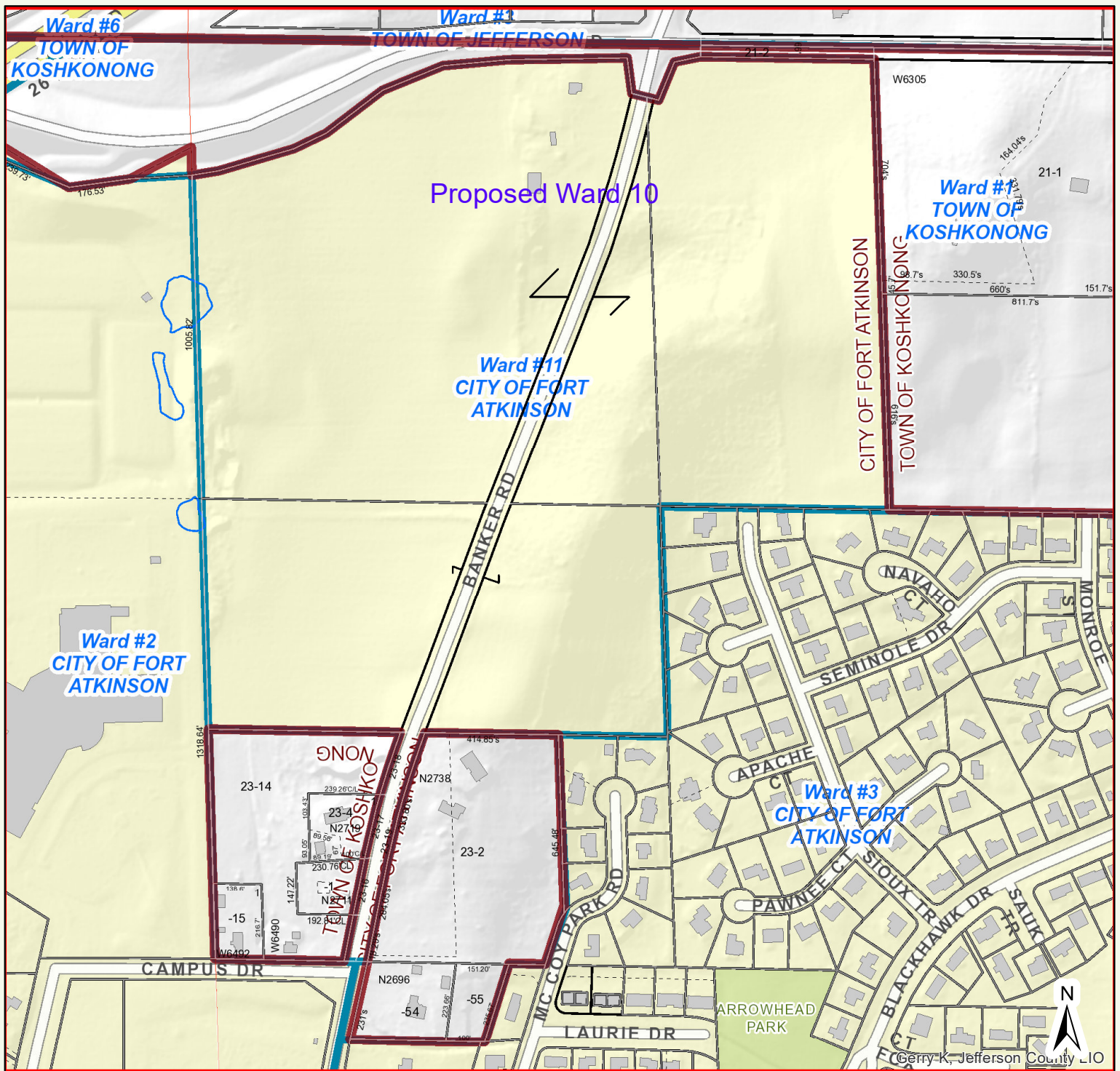
CITY OF FORT ATKINSON

Christopher Scherer, President

ATTEST:

Michelle Ebbert, City Clerk/Treasurer/Finance Director

City of Fort Atkinson Ward 11 --> Ward 10



- | | | | | | |
|--|-----------------------|--|--------------------|--|------------------------|
| | Description | | Road Right of Ways | | Municipal Voting Wards |
| | Municipal Boundaries | | Section Lines | | |
| | Property Boundary | | Surface Water | | |
| | Old Lot/Meander Lines | | Map Hooks | | |
| | Rail Right of Ways | | Tax Parcels | | |

ORDINANCE NO. 806

AN ORDINANCE ANNEXING
THE TERRITORY ALONG BANKER ROAD
TO THE CITY OF FORT ATKINSON

NOW, THEREFORE, The City Council of the City of Fort Atkinson, Wisconsin, does hereby ordain as follows:

Section 1. TERRITORY ANNEXED. That pursuant to Sec. 66.0223(1) of the Wisconsin Statutes, and the Petition for Annexation filed by the City of Fort Atkinson as the property owner, the following described territory in the Town of Koshkonong, Jefferson County, Wisconsin, is hereby annexed to the City of Fort Atkinson, Wisconsin:

A part of the: Southwest one-quarter of the Northwest one-quarter, including a part Lot 1 of Jefferson County Certified Survey Map No. 4382, recorded in Volume 22 of Certified Survey Maps on Pages 67 and 68 as Document No. 1111558 of Jefferson County Records and a part Lot 1 of Jefferson County Certified Survey Map No. 3015, recorded in Volume 12 of Certified Survey Maps on Page 161 as Document No. 933327 of Jefferson County Records; the Northwest one-quarter of the Northwest one-quarter; the Northeast one-quarter of the Northwest one-quarter; and the Northwest one-quarter of the Southeast one-quarter; all of Section 33, Township 6 North, Range 14 East, Town of Koshkonong, Jefferson County, Wisconsin, being more particularly described as follows:

COMMENCING at the West one-quarter Corner of said Section 33;

thence, along the West line of said Northwest one-quarter, N00°50'50"W, 659.35 feet to the Southwest corner of the North one-half of said Southwest one-quarter of the Northwest one-quarter and the **POINT OF BEGINNING**;

thence, continuing along said West line, N00°50'50"W, 1585.47 feet to its intersection with the Southerly right-of-way line of Hoard Road;

thence, along said Southerly right-of-way line, the following courses:

1. thence N81°26'33"E, 78.53 feet;
2. thence N74°24'16"E, 222.73 feet;
3. thence N65°10'44"E, 104.08 feet;
4. thence N53°29'50"E, 201.09 feet;
5. thence N68°43'40"E, 186.78 feet;

6. thence N85°36'25"E, 187.98 feet;
7. thence N89°56'56"E, 340.11 feet;
8. thence S84°06'56"E, 135.37 feet;
9. thence N79°34'29"E, 76.69 feet to a point on a line lying 33.00 South, as measured at right angles and parallel to, the North line of said Northwest one-quarter;
10. thence, along said parallel line, S88°21'29"E, 501.67 feet to the West line of the Parcel described in Document No. 1183482;

thence, leaving said Southerly right-of-way line along last said West line, S01°01'56"E, 632.80 feet;

thence, continuing along said West line and the West line of the Parcel described in Document No. 891833, S01°08'04"E, 657.67 feet to the Southwest corner of last said Parcel, lying on the North line of the 4th Addition to Arrowhead Village;

thence, along last said North line and the North line of the 2nd Addition to Arrowhead Village, N88°12'31"W, 660.42 feet to the Northwest corner of said 2nd Addition to Arrowhead Village;

thence, along the West line of said 2nd Addition to Arrowhead Village and the East line of said Southwest one-quarter of the Northwest one-quarter, S01°00'47"E, 661.10 feet to the Southeast corner of aforesaid North one-half of said Southwest one-quarter of the Northwest one-quarter, said corner also being the Northeast corner of Berry Hill;

thence, along the North line of said Berry Hill and the South line of said North one-half of said Southwest one-quarter of the Northwest one-quarter, N88°09'18"W, 692.43 feet to the Easterly right-of-way line of Banker Road;

thence, along said Easterly right-of-way line, S21°41'03"W, 54.53 feet to the beginning of a tangent curve, being concave Easterly, having a radius of 1965.17 feet and a chord which bears S16°54'10"W, 327.61 feet;

thence, along said Easterly right-of-way line, Southerly, 327.99 feet along the arc of said curve through a central angle of 09°33'46" to the point of tangency thereof;

thence, continuing along said Easterly right-of-way line, S12°07'17"W, 526.33 feet to the Southwest corner of the Parcel described in Document No. 1370575;

thence, along the Westerly prolongation of the South line of last said Parcel, N89°29'25"W, 33.69 feet to the centerline of said Banker Road;

thence, along said centerline, N12°07'17"E, 231.00 feet to its intersection with the South line of said Northwest one-quarter;

thence, along last said South line, N88°05'45"W, 33.53 feet to its intersection with the Westerly right-of-way line of Banker Road;

thence, along said Westerly right-of-way line, N12°07'17"E, 308.06 feet to the beginning of a tangent curve, being concave Easterly, having a radius of 2031.17 feet and a chord which bears N16°54'10"E, 338.61 feet;

thence, continuing along said Westerly right-of-way line, Northerly, 339.00 feet along the arc of said curve through a central angle of 09°33'46" to the point of tangency thereof;

thence, continuing along said Westerly right-of-way line, N21°41'03"E, 30.72 feet to aforesaid South line of the North one-half of said Southwest one-quarter of the Northwest one-quarter;

thence, along last said South line, N88°09'18"W, 552.09 feet to the **POINT OF BEGINNING**.

The above-described parcel contains 3,282,825 square feet or 75.363 acres, more or less, and is subject to all easements and agreements, if any, of record and/or fact and is shown on the map, Exhibit A, by Quam Engineering, LLC for Project No. CF-06-21 dated June 11, 2021, and by this reference made a part hereof.

Section 2. EFFECT OF ANNEXATION. From and after the effective date of this Ordinance the territory described in Section 1 above shall be part of the City of Fort Atkinson for any and all purposes provided by law and any persons coming or residing within such territory shall be subject to all Ordinances, rules, and regulations governing the City of Fort Atkinson.

Section 3. PAYMENT TO THE TOWN OF KOSHKONONG. Per the Intergovernmental Agreement between the Town of Koshkonong and the City of Fort Atkinson for the purposes of attaching this territory, the City of Fort Atkinson agrees to pay the Town of Koshkonong one lump sum of \$868.50 to represent the lost Town taxes he next five years, as required by Section 66.0217(14) of the Wisconsin Statutes.

Section 4. TEMPORARY ZONING CLASSIFICATION. A) The Territory annexed to the City of Fort Atkinson by this Ordinance is temporarily designated to be part of the following district of the City for zoning purposes and subject to all provisions of Title 15 of the Code of General

Ordinances in the City of Fort Atkinson entitled "Zoning Ordinance" relating to such district classifications and to zoning in the City: SR-2, Single-family Residential District – 2. **B)** The boundaries of these designated districts are established as shown on the map filed in the office of the City Clerk. **C)** The Plan Commission is directed to initiate an amendment to the Zoning Ordinance within 365 days from the effective date of this Ordinance setting forth a permanent classification and regulations for the zoning of the attached area and to submit its recommendation to the City Council.

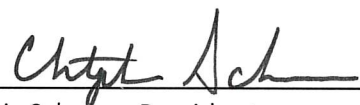
Section 5. WARD DESIGNATION. The territory described in Section 1 of this Ordinance is hereby made part of the newly-created Ward 11 of the City of Fort Atkinson, subject to all ordinances, rules, and regulations of the City. Population of this territory is zero (0) on the effective date of this Ordinance

Section 6. SEVERABILITY. If any provision of this Ordinance is found to be invalid or unconstitutional or if the application of this Ordinance or any person or circumstance is invalid or unconstitutional such invalidity or unconstitutionality shall not affect the other provisions or application of this Ordinance which can be given effect without the invalid or unconstitutional provisions or applications.

Section 7. EFFECTIVE DATE. This Ordinance shall take effect upon passage and publication.

Adopted this 20 day of July, 2021.

CITY COUNCIL OF THE CITY OF FORT ATKINSON


Chris Scherer, President

ATTEST:


Michelle Ebbert, City Clerk/Treasurer/Finance Director

ORDINANCE NO. 808

AN ORDINANCE
TO REPEAL AND RECREATE SECTION 1-14 OF THE
CITY OF FORT ATKINSON MUNICIPAL CODE RELATING TO
VOTING WARDS AND BOUNDARIES

NOW, THEREFORE, the City Council of the City of Fort Atkinson, Wisconsin, do ordain as follows:

Section 1. Section 1-14 of the City of Fort Atkinson Municipal Code is hereby repealed and recreated to read as follows:

"The City of Fort Atkinson shall be divided into nine wards with the gymnasium of the municipal building, located at 101 N. Main Street, being designated as the polling place for all wards. All wards are outlined upon the official map on file in the municipal office and are described as follows:

Ward One: All of that portion of the city bounded on the west by the corporate city limits starting at the north side of the Rock River, on the north by Madison Avenue; east to Lexington Blvd; south to Coventry Circle; east and south to Commonwealth Drive; on the east by Commonwealth Drive and Wilson Avenue and the corporate city limits to Riverside Drive; on the south by Riverside Drive and the corporate city limits to said west corporate city limits.

Ward Two: All of that portion of the city bounded on the west by the corporate city limits north of Madison Avenue; on the north by Campus Drive; south along Banker Road; east along W. Cramer Street; south along Blackhawk Drive; east along Hillcrest Drive; south along Zafeke Street; west along Messmer Street; south along Zafeke Street; west along Caswell Street; south along Roosevelt Street; east along Madison Avenue; south along Jackson Street to the Rock River; then west along the Rock River; north along Wilson Avenue; continuing north and west along Commonwealth Avenue; then north and west on Coventry Circle; then north on Lexington Boulevard; then west along Madison Avenue to the western corporate city limits, excluding those parcels within these boundaries located within the Town of Koshkonong.

Ward Three: All of that portion of the city bounded to the west by Banker Road; to the north and west by the corporate city limits; on the east by North Main Street; to the south by Frederick Avenue; south along Nelson Street; west by Caswell Street; north by Zaffke Street; west by Hillcrest Drive; north by Blackhawk Drive and to the west by Cramer Street.

Ward Four: All of that portion of the city bounded on the west at the intersection of Jackson Street and Van Buren Street; west by Madison Avenue; north by Roosevelt Street; east on Caswell Street; north by Zafeke Street; east on Messmer Street; north by Nelson Street; on the north by Frederick Avenue; on the west by North Main Street; on the south by Madison

Avenue, Adams Street and Riverside Drive; and west by Robert Street and Van Buren Street.

Ward Five: All of that portion of the city bounded by the south side of the Rock River from the west corporate city limits to Jackson Street; west on Van Buren Street; on the east by south Robert Street; east to South Third Street West; south on Grove Street; east on South Sixth Street; east to South Main Street; south to West Hilltop Trail; west to Janesville Avenue; south to the corporate city limits (including the Klement Business Park); and west to the corporate city limits.

Ward Six: All of that portion of the city bounded on the north by West Hilltop Trail from Janesville Avenue to South Main Street; on the east by South Main Street; south to the corporate city limits on the west side of South Main Street; west and south along the corporate city limits to Hackbarth Road; then west along Hackbarth Road and the corporate city limits to Janesville Avenue; then north to West Hilltop Trail.

Ward Seven: All of that portion of the city bounded on the north by Madison Avenue from Adams Street to North Main Street; on the east by North and South Main Street; south to Whitewater Avenue; south to the corporate city limits on the west side of Whitewater Avenue; then west, south and north, following corporate city limits to the intersection of Krause Avenue; north along South Main Street to South Sixth Street; west to Grove Street; north along Grove Street to South Third Street to Riverside Drive and north on Adams Street.


Ward Eight: All of that portion of the city bounded on the north by the corporate city limits from North Main Street to the Rock River; on the east by the corporate city limits south to East Sherman Avenue; on the south by East Sherman Avenue; on the west by North Main Street; also including the airport property.

Ward Nine: All of that portion of the city bounded on the north by East Sherman Avenue from North Main Street east to the corporate city limits; south along corporate city limits to Fox Hill Road; west and south along corporate city limits to Whitewater Avenue; on the west by Whitewater Avenue and South and North Main Street."


Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall take effect upon passage, posting, or publication as provided by law.

Enacted by the City Council of the City of Fort Atkinson, Jefferson County, Wisconsin,
this 2 day of Nov, 2021.


Chris Scherer, President

ATTEST:


Michelle Ebbert, City Clerk/Treasurer/Finance Director



MEMORANDUM

DATE: May 17, 2022

TO: Fort Atkinson City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

RE: Review and possible action relating to the transfer of \$91,760.74 from the General Fund Unassigned Fund Balance to specific Assigned Memorial Fund Accounts

BACKGROUND

The Park & Recreation Department has received two separate donations from individuals who bequeathed funds for future projects. At that time, accounts were created to track the funds, as the use of the funds were not designated with the donations and remain unplanned to date. At year end, the unused funds rolled over to the General Fund Unassigned Fund Balance. Recall that, in March, staff requested the Council approve the carry-over of roughly \$306,000 funds for specific purposes outlined in the table on page 3.

DISCUSSION

In 2017, the Parks & Recreation Department received \$29,899.69 as a memorial from Arlan Larsen's estate. Mr. Larsen had an affinity for Jones Park, and he was an umpire, youth coach, and referee. He spent 39 years assisting the Parks & Recreation Department in part-time roles.

In 2021, the Parks & Recreation Department received \$61,861.05 as a memorial from Lloyd Knoepfel's estate. Mr. Knoepfel enjoyed countless hours at the Aquatic Center and Jones Park. He loved Polka Music and supported many local community events and organizations.

These funds were not donated for nor have they been designated for specific purposes at this time. However, staff does feel that they should be retained outside of the unassigned fund balance in order to be used for purposes within the Parks & Recreation Department. Staff intends to identify purposes for these funds during and after the Comprehensive Outdoor Recreation Plan (CORP) process to be completed in 2022.

These two donations total \$91,760.74 and were rolled over into the General Fund unassigned fund balance account (01-00-0003-2111) at the end of 2021. Staff is requesting the Council authorize the transfer of these funds from the unassigned fund balance to specific accounts to hold these funds for future use in concert with the CORP process.

FINANCIAL ANALYSIS

Recall that the Council approved roughly \$306,000 in carry-over funds from 2021 to 2022 for specific purposes. Also recall that the unaudited general fund contribution to the unassigned fund balance at the end of 2021 was estimated at \$418,000. Because these two donations were not included as general fund revenues in 2021, they were not included in the estimated \$418,000. In short, these donations were not accounted for within that 2021 Year-End Financial Report, which was based on unaudited data.

Staff is requesting to transfer these funds from one equity account (01-00-0003-2111) to other assigned memorial equity accounts (01-00-0003-6001 Arlan Larsen; 01-00-0003-6002 Llyoyd Knoepfel). This will not impact the overall financial health of the City. Staff is requesting the Council take action on this item to provide documentation for the 2021 Audit.

RECOMMENDATION

Staff recommends that the City Council approve the transfer of \$91,760.74 from the General Fund Unassigned Fund Balance to specific assigned memorial fund accounts as described in this memo.

Table 5: 2021 Funds Requested to be Carried Over to 2022

Account Number	Account Description	Amount	Notes
01-60-0065-1300	YOUTH CENTER	\$ 5,361.15	Includes donations specific to Youth Center; Concessions
01-60-0065-1600	SENIOR CENTER	\$ 11,639.36	Includes donations specific to Senior Center and program fees collected in 2021 payable in 2022
01-60-0065-2200	DANCE PROGRAM	\$ 31,985.69	Includes program fees collected in 2021 for expenses payable in 2022
01-60-0065-4105	MEMORIAL PARK SHELTER	\$ 2,014.41	Includes donations specific to Memorial Park
01-60-0065-4108	HAUM POND SHELTER	\$ 2,255.69	Includes donations specific to Haumerson's Pond; Rental income
01-60-0065-4109	HAUM POND PROJ	\$ 7,012.12	Includes final payments for Haumerson's Pond project, payable in 2022; Friends group fiscal agent
01-60-0065-4110	DIAMOND DIRT	\$ 3,619.99	Includes donations and funds specific to field maintenance at Jones Park and Ralph Park
01-60-0065-4114	FORT YOUTH TRIATHLON	\$ 7,951.35	Includes donations, sponsorships, and programs fees for the Youth Triathlon
01-60-0065-4115	JONES PK IMPRV GENERALS	\$ 7,419.75	Fort Atkinson Generals donations and park improvements
01-60-0065-4116	JF LUTHER DIAMONDS	\$ 10,241.19	Softball league donations for future field improvements
01-60-0065-4117	SMALL PROJ DONATION	\$ 9,911.86	Donations for projects; tree program
01-60-0065-4118	YOUTH FOOTBALL FIELDS	\$ 517.83	Includes donations and program fees for the football fields at Rock River Park; mower maintenance
01-60-0065-4119	CHARITY CONCERTS	\$ 3,000.00	Scholarship funds from 2021 Charity Concert series; to be expended in 2022 and account closed
01-60-0065-4121	PARK HUNTS	\$ 53.08	Includes donations and sponsorships for the Park Hunts
01-60-0066-1700	BANKER ROAD BORROWING	\$ 126,139.66	Includes funds from borrowing for the Banker Road land purchase; to be used in 2022 and 2023 for structure demolition and possibly toward infrastructure costs associated with Banker Road Development
01-55-5516-1500	SR CENTER-Van	\$ 10,955.53	Carry forward this balance for maintenance on the Senior Center van
01-51-5190-3000	RETIREE H & D INSURANCE	\$ 65,755.69	Conversion of retiree sick balances to health insurance premiums
TOTAL TO CARRY OVER TO 2022		\$ 305,834.35	



Agenda
City of Fort Atkinson
Fire Department
124 Milwaukee Ave. W
Fort Atkinson, WI 53538

MEMORANDUM

DATE: May 17, 2022

TO: Fort Atkinson City Council

FROM: Daryl Rausch, Fire Chief

RE: Review and possible action relating to the purchase of equipment for the Fire Department, including a Stryker Medical Monitor/Defibulator for \$34,320.74, a Jefferson Fire & Safety Stretcher for \$20,984.00, a Stryker Medical Stair Chair for \$3,421.46, and a Stryker Medical Demo Stretcher for \$16,596.21

BACKGROUND

With passage of the Public Safety Referendum, staff has been working diligently to prepare to provide 911 emergency medical services on January 1, 2023. To that end, staff has been actively pursuing quotes for the ambulance equipment identified in the EMS start-up budget.

Staff prepared and released detailed specifications for needed equipment to match equipment currently in use. Staff received the attached quotes for a Cardiac Monitor, Stair Chair and Ambulance Cots for both the primary and secondary ambulances.

DISCUSSION

The Fire Department's current ambulance (8159) carries a Physio-Control LifePak 15 Cardiac monitor/Defibrillator. This unit is a critical component for our Advanced Life Support response. The current unit was purchased using a Fort Atkinson Community Foundation Grant in 2018 and has served the Department well.

Staff is recommending adding an additional identical unit in the new primary ambulance (8158) and purchase of the Physio Control LifePak 15 V4 from Stryker Medical for a cost of **\$34,320.74** with data Plan (*to enable direct transmission to the hospital*) and annual service plan (*see attached Quote #10528129*).

Staff is recommending the purchase of a Stryker Power-PRO XT ambulance stretcher Model 6506 from Jefferson Fire & Safety for **\$20,984.00**. This cot is designed to work with the Power Load System in the recently purchased 2022 ambulance. The Power Load system enables a two-person crew to transport most patients without any other assistance. This minimizes the need to have a crew of firefighters also respond for lifting assistance (*see attached Quote dated 4/15/2022*).

Staff is recommending the purchase of a Stryker model Stair-Pro Stair Chair Model 6252 from Stryker Medical for **\$3,421.46** (see attached Quote #10528550). This unit enables transport of patients from restricted areas where the ambulance stretcher may not be able to be used. Again, this equipment minimizes staffing requirements and will help prevent back or other injuries to Firefighter/EMS personnel.

Finally, staff is recommending the purchase of a demonstrator ambulance cot Model Power-Pro XT MTS from Stryker Medical for **\$16,596.21** (see attached Quote #10528149). This is a demonstrator used by a local sales representative and is in like-new condition. It has never been placed into ambulance service and represents an outstanding value and savings of over \$4,000 due to the local representative being part of our community.

These units are identical to equipment in our current ambulance. For the sake of continuity and EMT training and familiarization we did not solicit quotes on varied brands. We have, however, looked at different vendors to receive the best price possible. Purchasing the cardiac monitor, stretcher and stair chair from our local Stryker sales representative does provide the best price possible.

FINANCIAL ANALYSIS

All listed items are part of our EMS start-up budget as previously presented and supported by ARPA funds and a generous matching grant from the Community Foundation. No general property tax funds will be used for these purchases.

Page 3 of this memo shows the original start-up budget. Note that some of the equipment costs are slightly higher or lower than the original budget; however, staff is confident that the total start-up costs will not exceed the \$500,000 identified in the budget.

RECOMMENDATION

Staff recommends that the City Council approve the following items in support of the City's provision of 911 EMS service starting on January 1, 2023:

- Stryker Medical Monitor/Defibulator for **\$34,320.74**
- Jefferson Fire & Safety Stretcher for **\$20,984.00**
- Stryker Medical Stair Chair for **\$3,421.46**
- Stryker Medical Demo Stretcher for **\$16,596.21**

ATTACHMENTS

Ambulance equipment specifications, quotes, and purchase orders

TABLE 1: FAFD EMS START-UP COST BUDGET**FUNDING SOURCES: COMMUNITY FOUNDATION GRANT AND FEDERAL FUNDS (ARPA)***

Equipment for Current Ambulance (8159)		
CPR Device	\$16,000.00	
Power Load System 8159	\$27,000.00	
Upgrade Cot	\$3,200.00	
Drug Safe	\$2,500.00	
Refrigerator	\$500.00	
Loose Equipment	\$5,000.00	
Ipad and Mount	\$1,500.00	
EMS Supplies	\$10,000.00	
Subtotal - Equipment for Current Ambulance (8159)		\$65,700.00
New Ambulance and Equipment		
Ambulance	\$216,150.00	
Cot	\$22,000.00	
Power Load System	\$27,000.00	
Oxygen Lift System	\$3,000.00	
Radio	\$4,800.00	
Cell Phone	\$1,200.00	
Ipad and Mount	\$1,500.00	
CPR Device (Lucas)	\$16,000.00	
Likepak 15 Monitor	\$30,000.00	
Loose Equipment	\$5,000.00	
EMS Supplies	\$10,000.00	
Subtotal - New Ambulance and Equipment		\$336,650.00
Training Costs - EMT-A Classes		
Class Fee	\$12,000.00	
Student Stipend	\$25,000.00	
Books	\$2,500.00	
Uniforms	\$1,000.00	
Test Fees	\$3,000.00	
Class Supplies	\$6,500.00	
Subtotal - Training Costs - EMT-A Classes		\$50,000.00
Station Equipment/Dormitory Furnishings		
Beds	\$3,000.00	
Dayroom Furniture	\$4,200.00	
Shift Refrigerators	\$3,000.00	
Lockers	\$5,800.00	
Bedding	\$1,000.00	
Towels Etc.	\$750.00	
Kitchen Equipment	\$1,000.00	
Subtotal - Station Equipment/Dormitory Furnishings		\$18,750.00
Other Costs		
Scheduling Software	\$3,000.00	
Billing Software Upgrade	\$3,000.00	
Refrigerator for EMS Storage Room	\$1,000.00	
Updgrade Locking System for EMS Storage	\$1,500.00	
6 Portable Radios for Duty Crew	\$20,400.00	
Subtotal - Other Costs		\$28,900.00
Total EMS Start-Up Costs		\$500,000.00



LP15 Monitor

Quote Number: 10528129

Version: 1

Prepared For: FORT ATKINSON FIRE DEPT

Attn:

Remit to:

Stryker Medical

P.O. Box 93308

Chicago, IL 60673-3308

Rep:

Alex Yde

Email:

alex.yde@stryker.com

Phone Number:

Quote Date: 05/06/2022

Expiration Date: 08/04/2022

Delivery Address

Name: FORT ATKINSON FIRE DEPT

Account #: 1265781

Address: 124 W MILWAUKEE AVE

FORT ATKINSON

Wisconsin 53538

End User - Shipping - Billing

Name: FORT ATKINSON FIRE DEPT

Account #: 1265781

Address: 124 W MILWAUKEE AVE

FORT ATKINSON

Wisconsin 53538

Bill To Account

Name: FORT ATKINSON FIRE DEPT

Account #: 1328640

Address: 128 MILWAUKEE AVE W

FORT ATKINSON

Wisconsin 53538

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99577-001955	LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	1	\$27,652.09	\$27,652.09
2.0	41577-000284	Ship Kit -QUIK-COMBO Therapy Cable; 2 rolls100mm Paper; RC-4, Patient Cable, 4ft.; NIBP Hose, Coiled; NIBP Cuff, Reusable, adult; 12-Lead ECG Cable, 4-Wire Limb Leads, 5ft; 12-Lead ECG Cable, 6-Wire Precordial attachment	1	\$0.00	\$0.00
3.0	11140-000098	LP15 AC Power Adapter (power cord not included)	1	\$1,380.00	\$1,380.00
4.0	11140-000015	AC power cord	1	\$66.75	\$66.75
5.0	21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	2	\$396.75	\$793.50
6.0	11171-000082	Masimo™;RC Patient Cable - EMS, 4 FT.	1	\$174.20	\$174.20
7.0	11171-000049	Masimo™Rainbow™ DCI Adult Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.	1	\$445.25	\$445.25
8.0	21300-008159	LIFEPAK 15 NIBP Straight Hose, 6'	1	\$58.50	\$58.50
9.0	11160-000017	NIBP Cuff -Reusable, Large Adult	1	\$29.25	\$29.25
10.0	11160-000013	NIBP Cuff-Reusable, Child	1	\$21.00	\$21.00
11.0	11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	1	\$270.75	\$270.75
12.0	11220-000028	LIFEPAK 15 Carry case top pouch	1	\$48.75	\$48.75
13.0	11260-000039	LIFEPAK 15 Carry case back pouch	1	\$69.75	\$69.75



LP15 Monitor

Quote Number: 10528129

Remit to:

Stryker Medical

Version: 1

P.O. Box 93308

Prepared For: FORT ATKINSON FIRE DEPT

Chicago, IL 60673-3308

Attn:

Rep:

Alex Yde

Email:

alex.yde@stryker.com

Phone Number:

Quote Date: 05/06/2022

Expiration Date: 08/04/2022

#	Product	Description	Qty	Sell Price	Total
14.0	11996-000471	4G Modem: Verizon Cellular (for use on Stryker data plan; purchased separately)	1	\$966.75	\$966.75
16.0	11171-000042	Masimo™M-LNCS® Neonatal/Adult Single Patient Use Adhesive SpO2 only Sensor. Box of 20. For use with RC Patient Cable.	1	\$306.80	\$306.80
Equipment Total:					\$32,283.34

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
15.0	78000168	KORE - Stryker data plan for modem (Verizon)	1	\$304.00	\$304.00
17.1	78000639	ProCare LIFEPAK 15 Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	1	\$1,733.40	\$1,733.40
ProCare Total:					\$2,037.40

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$0.00
Grand Total:	\$34,320.74

Prices: In effect for 90 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

stryker

LIFEPAK® 15

monitor/defibrillator



For emergency medical services

Specifications

General

The LIFEPAK 15 monitor/defibrillator has six main operating modes:

AED mode: for automated ECG analysis and a prompted treatment protocol for patients in cardiac arrest.

Manual mode: for performing manual defibrillation, synchronized cardioversion, noninvasive pacing, and ECG and vital sign monitoring.

Archive mode: for accessing stored patient information.

Setup mode: for changing default settings of the operating functions.

Service mode: for authorized personnel to perform diagnostic tests and calibrations.

Demo mode: for simulated waveforms and trend graphs for demonstration purposes.

Physical characteristics

Weight:

- Basic monitor/defibrillator with new roll paper and two batteries installed: 17.5 lb (7.9 kg)
- Fully featured monitor/defibrillator with new roll paper and two batteries installed: 18.5 lb (8.4 kg)

Lithium-ion battery: ≤1.3 lb (0.6 kg)

Accessory bags and shoulder strap: 3.9 lb (1.77 kg)

Standard (hard) paddles: 2.1 lb (0.95 kg)

Height: 12.5 in (31.7 cm)

Width: 15.8 in (40.1 cm)

Depth: 9.1 in (23.1 cm)

Display

Size (active viewing area): 8.4 in (212 mm) diagonal; 6.7 in (171 mm) wide x 5.0 in (128 mm) high

Resolution: display type 640 dot x 480 dot color backlit LCD

User selectable display mode: full color or SunVue™ display high contrast

Display: a minimum of 5 seconds of ECG and alpha-numerics for values, device instructions, or prompts

Display: up to three waveforms

Waveform display sweep speed: 25 mm/sec for ECG, SpO₂, IP, and 12.5 mm/sec for CO₂

Data management

The device captures and stores patient data, events (including waveforms and annotations), and continuous waveform and patient impedance records in internal memory.

The user can select and print reports, and transfer the stored information via supported communication methods.

Report types:

- Three format types of CODE SUMMARY™ critical event record: short, medium, and long
- 12-lead ECG with STEMI statements
- Continuous Waveform (transfer only)
- Trend Summary
- Vital Sign Summary
- Snapshot

Memory capacity: Total capacity is 360 minutes of continuous ECG, 90 minutes of continuous data from all channels, or 400 single waveform events. Maximum memory capacity for a single patient includes up to 200 single waveform reports and 90 minutes of continuous ECG.

Communications

The device is capable of transferring data records by wired or wireless connection. This device complies with Part 15 of the FCC rules, and its operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

- Serial Port RS232 communication + 12V available
- Limited to devices drawing maximum 0.5 A current
- Bluetooth® technology provides short-range wireless communication with other Bluetooth-enabled devices

Monitor

ECG

ECG is monitored via several cable arrangements:

A 3-wire cable is used for 3-lead ECG monitoring.

A 5-wire cable is used for 7-lead ECG monitoring.

A 10-wire cable is used for 12-lead ECG acquisition. When the chest electrodes are removed, the 10-wire cable functions as a 4-wire cable.

Standard paddles or QUIK-COMBO pacing/defibrillation/ECG electrodes are used for paddles lead monitoring.

Frequency response:

- Monitor: 0.5 to 40 Hz or 1 to 30 Hz
- Paddles: 2.5 to 30 Hz
- 12-lead ECG diagnostic: 0.05 to 150 Hz

Lead selection:

- Leads I, II, III, (3-wire ECG cable)
- Leads I, II, III, AVR, AVL, and AVF acquired simultaneously (4-wire ECG cable)
- Leads I, II, III, AVR, AVL, AVF, and C lead acquired simultaneously (5-wire ECG cable)
- Leads I, II, III, AVR, AVL, AVF, V1, V2, V3, V4, V5, and V6 acquired simultaneously (10-wire ECG cable)

ECG size: 4, 3, 2.5, 2, 1.5, 1, 0.5, 0.25 cm/mV (fixed at 1 cm/mV for 12-lead)

Heart rate display:

- 20–300 bpm digital display
- Accuracy: ±4% or ±3 bpm, whichever is greater
- QRS Detection Range Duration: 40 to 120 msec
- Amplitude: 0.5 to 5.0 m

Common mode rejection (CMRR): ECG Leads: 90 dB at 50/60 Hz

SpO₂/SpCO/SpMet

Sensors:

- MASIMO® sensors including RAINBOW® sensors
- NELLCOR® sensors when used with the MASIMO RED™ MNC adapter

SpO₂

Displayed saturation range: “<50” for levels below 50%; 50 to 100%

Saturation accuracy: 70–100% (0–69% unspecified)

Adults/pediatrics:

±2 digits (during no motion conditions)

±3 digits (during motion conditions)

Dynamic signal strength bar graph

Pulse tone as SpO₂ pulsations are detected

SpO₂ update averaging rate user selectable:

4, 8, 12 or 16 seconds

SpO₂ sensitivity user selectable: Normal, High

SpO₂ measurement: Functional SpO₂ values are displayed and stored

Pulse rate range: 25 to 240 bpm

Pulse rate accuracy (adults/pediatrics):

±3 digits (during no motion conditions)

±5 digits (during motion conditions)

Optional SpO₂ waveform display with autogain control

SpCO®

SpCO concentration display range: 0 to 40%

SpCO accuracy: ±3 digits

SpMET®

SpMet saturation range: 0 to 15.0%

SpMet display resolution: 0.1% up to 10%

SpMet accuracy: ±1 digit

NIBP

Blood pressure systolic pressure range: 30 to 255 mmHg

Diastolic pressure range: 15 to 220 mmHg

Mean arterial pressure range: 20 to 235 mmHg

Units: mmHg

Blood pressure accuracy: ±5 mmHg

Blood pressure measurement time: 20 seconds, typical (excluding cuff inflation time)

Pulse rate range: 30 to 240 pulses per minute

Pulse rate accuracy: ±2 pulses per minute or ±2%, whichever is greater

Operation features initial cuff pressure: User selectable, 80 to 180 mmHg

Automatic measurement time interval: User selectable, from 2 min to 60 min

Automatic cuff deflation excessive pressure: If cuff pressure exceeds 290 mmHg

Excessive time: If measurement time exceeds 120 seconds

CO₂

CO₂ range: 0 to 99 mmHg (0 to 13.2 kPa)

Units: mmHg, %, or kPa

Respiration rate accuracy:

- 0 to 70 bpm: ±1 bpm
- 71 to 99 bpm: ±2 bpm

Respiration rate range: 0 to 99 breaths/minute

Rise time: 190 msec

Response time: 3.3 seconds (includes delay time and rise time)

Initialization time: 30 seconds (typical), 10–180 seconds

Ambient pressure: automatically compensated internally

Optional display: CO₂ pressure waveform

- Scale factors: Autoscale, 0–20 mmHg (0–4 Vol%), 0–50 mmHg (0–7 Vol%), 0–100 mmHg (0–14 Vol%)

Invasive pressure

Transducer type: Strain-gauge resistive bridge

Transducer Sensitivity: 5µV/V/mmHg

Excitation voltage: 5 Vdc

Connector: Electro Shield: CXS 3102A 14S-6S

Bandwidth: Digital filtered, DC to 30 Hz (< -3db)

Zero drift: 1 mmHg/hr without transducer drift

Zero adjustment: ±150 mmHg including transducer offset

Numeric accuracy: ±1 mmHg or 2% of reading, whichever is greater, plus transducer error

Pressure range: -30 to 300 mmHg, in six user selectable ranges

Invasive pressure display

Display: IP waveform and numerics

Units: mmHg

Labels: P1 or P2, ART, PA, CVP, ICP, LAP (user selectable)

Temperature

Range: 76.6° to 113.4°F (24.8° to 45.2°C)

Resolution: 0.1°C

Accuracy: ±0.2°C including sensor

Reusable temperature cable: 5 foot or 10 foot

Disposable sensor types: Surface-Skin; Esophageal/Rectal

Trend

Time scale: Auto, 30 minutes, 1, 2, 4, or 8 hours

Duration: Up to 8 hours

ST segment: After initial 12-lead ECG analysis, automatically selects and trends ECG lead with the greatest ST displacement

Display choice of: HR, PR (SpO₂), PR (NIBP), SpO₂ (%), SpCO (%), SpMet (%), CO₂ (EtCO₂/FiCO₂), RR (CO₂), NIBP, IP1, IP2, ST

Alarms

Quick set: Activates alarms for all active vital signs

VF/VT alarm: Activates continuous (CPSS) monitoring in Manual mode

No breath alarm: Occurs when 30 seconds has elapsed since last detected respiration

Heart rate alarm limit range: Upper, 100–250 bpm; lower, 30–150 bpm

Interpretive algorithm

12-Lead interpretive algorithm: University of Glasgow 12-Lead ECG Analysis Program, includes AMI and STEMI statements

Printer

Prints continuous strip of the displayed patient information and reports

Paper size: 3.9 in (100 mm)

Print speed: 25 mm/sec or 12.5 mm/sec

- Optional: 50 mm/sec time base for 12-lead ECG reports

Delay: 8 seconds

Autoprint: Waveform events print automatically

Frequency response:

- Diagnostic: 0.05 to 150 Hz or 0.05 to 40 Hz
- Monitor: 0.67 to 40 Hz or 1 to 30 Hz

Defibrillator

Biphasic waveform: Biphasic Truncated Exponential

The following specifications apply from 25 to 200 ohms, unless otherwise specified:

Energy accuracy: ± 1 joule or 10% of setting, whichever is greater, into 50 ohms, ± 2 joules or 15% of setting, whichever is greater, into 25-175 ohms.

Voltage compensation: Active when disposable therapy electrodes are attached. Energy output within $\pm 5\%$ or ± 1 joule, whichever is greater, of 50 ohms value, limited to the available energy which results in the delivery of 360 joules into 50 ohms.

Paddle options: QUIK-COMBO[®] pacing/defibrillation/ECG electrodes (standard). Cable Length 8 foot long (2.4 m) QUIK-COMBO cable (not including electrode assembly).

Standard paddles (optional)

Manual mode

Energy select: 2, 3, 4, 5, 6, 7, 8, 9, 10, 15, 20, 30, 50, 70, 100, 125, 150, 175, 200, 225, 250, 275, 300, 325, and 360 joules

Charge time: Charge time to 360 joules in less than 10 seconds, typical

Synchronous cardioversion: Energy transfer begins within 60 msec of the QRS peak

Paddles leads off sensing: When using QUIK-COMBO electrodes, the device indicates Paddles Leads Off if the resistive part of the patient impedance is greater than $300 \pm 15\%$ ohms, or if the magnitude of the patient impedance is greater than 440 $\pm 15\%$ ohms.

AED Mode

Shock Advisory System[™] (SAS): an ECG analysis system that advises the operator if the algorithm detects a shockable or non-shockable ECG rhythm. SAS acquires ECG via therapy electrodes only.

Shock ready time: Using a fully charged battery at normal room temperature, the device is ready to shock within 20 seconds if the initial rhythm finding is "SHOCK ADVISED"

Biphasic output: Energy Shock levels ranging from 150–360 joules with same or greater energy level for each successive shock

cprMAX[™] Technology: In AED mode, cprMAX[™] technology provides a method of maximizing the CPR time that a patient receives, with the overall goal of improving the rate of survival of patients treated with AEDs.

Setup options:

- Auto Analyze: Allows for auto analysis. Options are OFF, AFTER 1ST SHOCK
- Initial CPR: Allows the user to be prompted for CPR for a period of time prior to other activity. Options are OFF, ANALYZE FIRST, CPR FIRST
- Initial CPR Time: Time interval for Initial CPR. Options are 15, 30, 45, 60, 90, 120, and 180 seconds.
- Pre-Shock CPR: Allows the user to be prompted for CPR while the device is charging. Options are OFF, 15, 30 seconds.
- Pulse Check: Allows the user to be prompted for a pulse check at various times. Options are ALWAYS, AFTER EVERY SECOND NSA, AFTER EVERY NSA, NEVER
- Stacked Shocks: Allows for CPR after 3 consecutive shocks or after a single shock. Options are OFF, ON
- CPR Time: 1 or 2 User selectable times for CPR. Options are 15, 30, 45, 60, 90, 120, 180 seconds and 30 minutes.

Pacer

Pacing mode: Demand or non-demand rate and current defaults

Pacing rate: 40 to 170 PPM

Rate accuracy: $\pm 1.5\%$ over entire range

Output waveform: Monophasic, truncated exponential current pulse (20 ± 1 ms)

Output current: 0 to 200 mA

Pause: Pacing pulse frequency reduced by a factor of 4 when activated

Refractory period: 180 to 280 msec (function of rate)

Environmental

Unit meets functional requirements during exposure to the following environments unless otherwise stated.

Operating temperature: 32° to 113°F (0° to 45°C); -4°F (-20°C) for 1 hour after storage at room temperature; 140°F (60°C) for 1 hour after storage at room temperature

Storage temperature: -4° to 149°F (-20° to 65°C) except therapy electrodes and batteries

Relative humidity, operating: 5 to 95%, non-condensing. NIBP: 15 to 95%, non-condensing

Relative humidity, storage: 10 to 95%, non-condensing

Atmospheric pressure, operating: -1,253 to 15,000 ft (-382 to 4,572 m). NIBP: -500 to 10,000 ft (-152 to 3,048 m)

Water resistance, operating: IP44 (dust and splash resistance) per IEC 529 and EN 1789 (without accessories except for 12-lead ECG cable, hard paddles, and battery pack)

Vibration: MIL-STD-810E Method 514.4, Propeller Aircraft - category 4 (figure 514.4-7 spectrum a), Helicopter - category 6 (3.75 Grms), Ground Mobile - category 8 (3.14 Grms), EN 1789: Sinusoidal Sweep, 1 octave/min, 10-150 Hz, ± 0.15 mm/2 g

Shock (drop): 5 drops on each side from 18 inches onto a steel surface EN 1789: 30-inch drop onto each of 6 surfaces

Shock (functional): Meets IEC 60068-2-27 and MIL-STD-810E shock requirements 3 shocks per face at 40 g, 6 ms half-sine pulses

Bump: 1000 bumps at 15 g with pulse duration of 6 msec

Impact, non-operating: EN 60601-1 0.5 + 0.05 joule impact UL 60601-1 6.78 Nm impact with 2-inch diameter steel ball. Meets IEC62262 protection level IK 04.

EMC: EN 60601-1-2:2006 Medical Equipment - General Requirements for Safety - Collateral

Standard: Electromagnetic Compatibility - Requirements and Tests EN 60601-2-4:2003: (Clause 36) Particular Requirements for the Safety of Cardiac Defibrillators and Cardiac Defibrillator-Monitors

Cleaning: Cleaning 20 times with the following: Quaternary ammonium, isopropyl alcohol, hydrogen peroxide

Chemical resistance: 60 hour exposure to specified chemicals: Betadine (10% Povidone-Iodine solution), Coffee, Cola, Dextrose (5% Glucose solution), Electrode Gel/Paste (98% water, 2% Carbopol 940), HCL (0.5% solution, pH=1), Isopropyl Alcohol, NaCl solution (0.9% solution), Cosmetic discoloration of the paddle well shorting bar shall be allowed following exposure to HCL (0.5% solution).

Power

Power adapters: AC or DC

Power Adapters provide operation and battery charging from external AC or DC power

- Full functionality with or without batteries when connected to external AC/DC
- Typical battery charge time while installed in LIFEPAK 15 device is 190 minutes
- Indicators: external power indicator, battery charging indicator

Dual battery: Capability with automatic switching

Low battery indication and message: Low battery fuel gauge indication and low battery message in status area for each battery

Replace battery indication and message:

Replace battery fuel gauge indication, audio tones and replace battery message in the status area for each battery. When replace battery is indicated, device auto-switches to second battery. When both batteries reach replace battery condition, a voice prompt instructs user to replace battery.

Battery capacity

For two, new fully-charged batteries, 68°F (20°C)

Operating mode		Defibrillation (360J discharges)		
		Monitoring (minutes)	Pacing (minutes)	
Total capacity	Typical	360	340	420
to shutdown	Minimum	340	320	400
Capacity after low battery	Typical	21	20	30
	Minimum	12	10	6

Battery

Battery specifications

Battery type: Lithium-ion

Weight: ≤ 1.3 lb (0.6 kg)

Charge time (with fully depleted battery): 4 hours and 15 minutes (typical)

Battery indicators: Each battery has a fuel gauge that indicates its approximate charge. A fuel gauge that shows two or fewer LEDs after a charge cycle indicates that the battery should be replaced.

Charging temperature range: 41° to 113°F (5° to 45°C)

Operating temperature range: 32° to 113°F (0° to 45°C)

Short term (<1 week) storage temperature range: -4° to 140°F (-20° to 60°C)

Long term (>1 week) storage temperature range: 68° to 77°F (20° to 25°C)

Operating and storage humidity range: 5 to 95% relative humidity, non-condensing



Serving First Responders and their Communities Since 1948

Fort Atkinson Fire Department
101 N Main Street
Fort Atkinson, WI 53538

04/15/2022

ORIGINAL

Chief Rausch,

Thank you very much for allowing Jefferson Fire & Safety this opportunity to submit our Proposal on a demo ambulance. Our proposal, based on the information provided includes:

(One) 2022 Life Line Superliner Type I – 2022 Ford F450 Gas 4x4 Chassis (Demo Unit) \$263,448.00

Price includes Stryker Power Load and Ford GPC Deducted. Ambulance will be available December 1st and should be approx. 10k miles give or take, (actual is not known). Price will be discounted \$1 per mile for any miles over the 10k prior to delivery.

OPTIONAL PRICING NOT INCLUDED IN THE ABOVE PROPOSAL:

Zico O2 Tank Lift Installed - \$6000 (Estimate Only) See Page 60 on Bidder Comply Spec.

Repaint Red - \$22,000 (Estimate Only) See Page 62 on Bidder Comply Spec.

Stryker Power Pro Cot - \$20,984.00 – See Page 64 on Bidder Comply Spec.

I would like to thank you for your interest in Life Line Emergency Vehicles and Jefferson Fire & Safety Inc. Feel free to contact me if you have any further questions or concerns, (608)723-9126.

Sincerely,

Rob Little,
Ambulance Sales
Jefferson Fire & Safety Inc.



Quick Quote 5/9/2022 9:49 AM

Quote Number: 10528550

Remit to:

Stryker Medical

Version: 1

P.O. Box 93308

Prepared For: FORT ATKINSON FIRE DEPT

Chicago, IL 60673-3308

Attn:

Rep:

Alex Yde

Email:

alex.yde@stryker.com

Phone Number:

Quote Date: 05/09/2022

Expiration Date: 08/07/2022

Delivery Address

Name: FORT ATKINSON FIRE DEPT

Account #: 1265781

Address: 124 W MILWAUKEE AVE

FORT ATKINSON

Wisconsin 53538

End User - Shipping - Billing

Name: FORT ATKINSON FIRE DEPT

Account #: 1265781

Address: 124 W MILWAUKEE AVE

FORT ATKINSON

Wisconsin 53538

Bill To Account

Name: CITY OF FORT ATKINSON

Account #: 1265780

Address: 101 N MAIN ST

FORT ATKINSON

Wisconsin 53538

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	6252000000	Stair-PRO Model 6252	1	\$3,165.00	\$3,165.00
1.1	7777881660	1 year parts, labor & travel		\$0.00	\$0.00
1.2	6252009001	Stair-Pro Operations Manual		\$0.00	\$0.00
1.3	6250001162	In-Service Video (DVD)		\$0.00	\$0.00
1.4	6252026000	Common Components		\$0.00	\$0.00
1.5	6250021000	2 Piece ABS Panel Seat		\$0.00	\$0.00
1.6	6250160000	Polypropelene Restraint Set(Plastic Buckles)		\$0.00	\$0.00
1.7	6252022000	Main Frame Assy Option		\$0.00	\$0.00
1.8	6250024000	Standard Length Lower LiftHandles		\$0.00	\$0.00
1.9	6252027000	Footrest Option		\$256.46	\$256.46
1.10	6252024000	No IV Clip Option		\$0.00	\$0.00
Equipment Total:					\$3,421.46

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$0.00
Grand Total:	\$3,421.46

stryker

Stair-PRO®

stair chair



Stair-PRO® stair chair

As a medic you are relentless. And in your relentless pursuit for optimal patient care, you are faced with unique challenges patient handling in stairways is a challenge you may face on any given call. The strain on your back from lifting and lowering patients down stairs can add up over time. With 1 in 4 EMS workers suffering a career-ending back injury within the first four years of employment, it is clear you need an option to reduce this risk¹.

Each patient handled in a stairway can pose a risk for caregiver injury. Stair-PRO puts the power to help reduce that risk back in your hands. Stryker's Stair-PRO stair chair – **it's a powerful thing.**



Compact folded depth

Easy-to-fold functionality allows the chair to fold to a compact size for convenient storage in existing vehicle compartments.

Optional accessories:



O₂ Holder



Foot Support



IV Clip



Vinyl head support

Key features:



Upper Control Handle
Extends to be positioned for optimal operator control.

Locking rear lift handles
Length and placement optimized for up stair mobility.

Stair-TREAD System
Allows operator to control movement down stairs without lifting which may help reduce the risk of lower back disorder. The dual treads, made with Kevlar®, stand up to tough use and assist descent.

Extendable foot and lift handles
Design to specific length and location that can help support ergonomic lifting technique.

Dual wheel locks
Stable patient transfer.

Four-inch front caster wheels
Enable wheelchair-like mobility and maximize maneuverability in tight spaces.

Specifications¹

• Models	6252
• Height	37.5 in (95.25 cm)
• Width	20.5 in (52 cm)
• Depth²	28 in (71 cm)
• Folded Depth	8 in (20 cm)
• Weight	32.8 lb (14.9 kg)
• Maximum Load³	500 lb (228 kg)

¹ Dimensions are measured from the outermost edges of the main frame. Specifications are rounded to the nearest whole number. Conversions are calculated before rounding.

² Depth dimensions are measured with extendable handles retracted.

³ Maximum load capacity is total weight distributed in accordance to basic human anatomy. EMTs must consider the weight of the patient, equipment and accessories when determining the total weight on the product.

⁴ Patient restraint set includes two cross-chest restraints and one ankle restraint. Cross-chest restraints can also be used in a chest and lap restraint configuration.

In-service video included with every order.

Stryker reserves the right to change specifications without notice.

References

1. Sanders, Mick J. (2011) Mosby's Paramedic Textbook (4th ed., p. 36)

Technical Support

Stryker Technical Support comprises a team of professionals available to help with your Stair-PRO needs. Contact via phone at 1 800 STRYKER or email at TechnicalSupport@Stryker.com.

ProCare Service from Stryker

With maintenance, service and work-flow solutions that proactively maintain your equipment, we help you get every last penny out of your investment. Two-hour priority response callback time and 24- to 72-hour product turnaround help you focus more on your patients and less on equipment upkeep.

Flex Financial Program

Our financial programs provide a range of smart alternatives designed to fit your organization's needs. We offer flexibility beyond a cash purchase with payment structures customizable to meet budgetary needs and help to build long-term financial stability. Specialized finance solutions for municipalities and other government agency businesses are also available.

To learn more about the wide range of financial services, call 1 888 308 3146.

Certifications



Warranty:

- One-year parts, labor and travel or two-year parts only
- Lifetime on all welds*

Extended warranties available:

- 7-year service life

Stryker Corporation or its divisions or other corporate affiliated entities own, use or have applied for the following trademarks or service marks: **Flex Financial, ProCare, Stair-PRO, Stryker**. All other trademarks are trademarks of their respective owners or holder.

The yellow and black color scheme is a registered trademark of Stryker Corporation

3800 E. Centre Avenue
Portage, MI 49002 USA
t: 269 329 2100
toll free: 800 327 0770

ems.stryker.com



Demo For Sale Cot

Quote Number: 10528149

Remit to:

Stryker Medical

Version: 1

P.O. Box 93308

Prepared For: FORT ATKINSON FIRE DEPT

Chicago, IL 60673-3308

Attn:

Rep:

Alex Yde

Email:

alex.yde@stryker.com

Phone Number:

Quote Date: 05/06/2022

Expiration Date: 08/04/2022

Delivery Address

Name: FORT ATKINSON FIRE DEPT

Account #: 1265781

Address: 124 W MILWAUKEE AVE

FORT ATKINSON

Wisconsin 53538

End User - Shipping - Billing

Name: FORT ATKINSON FIRE DEPT

Account #: 1265781

Address: 124 W MILWAUKEE AVE

FORT ATKINSON

Wisconsin 53538

Bill To Account

Name: CITY OF FORT ATKINSON

Account #: 1265780

Address: 101 N MAIN ST

FORT ATKINSON

Wisconsin 53538

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	650605550003	Power-PRO XT MTS High: Dual wheel lock, x-restraint package, retractable head section 02 bottle holder, 3-stage IV pole PR, equipment hook, H/E storage flat, XPS side rail, XPS mattress, Knee-Gatch, Dual compatibility, backrest storage pouch, steer-lock	1	\$15,500.00	\$15,500.00
2.0	6500700058	SMRT POWER KIT-120V AC, 12V DC	1	\$1,096.21	\$1,096.21
Equipment Total:					\$16,596.21

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$0.00
Grand Total:	\$16,596.21

Prices: In effect for 90 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

CITY OF FORT ATKINSON PURCHASE ORDER

1. *Journal of Management Studies*, 1991, 28, 1, 1-15.

CITY OF FORT ATKINSON
101 N Main Street
Fort Atkinson WI 53538-1896
P: 920-563-7760 F: 920-563-7776
Tax Exempt: CES # 046451

May 17, 2022

CONTACT:	RAUSCH
PHONE:	563-7795

563-7795

FAPD

Stryker Medical
P.O. Box 93308
Chicago, IL 60673-3308

Chicago, IL 60673-3308

[illegible]

IMPORTANT: Invoices and packages must bear THIS ORDER NUMBER.

City Manager

City Clerk/Treasurer

Account Number:	07-52-5231-1400
Account Name:	EMS STARTUP FUNDS

CITY OF FORT ATKINSON PURCHASE ORDER

CITY OF FORT ATKINSON
101 N Main Street
Fort Atkinson WI 53538-1896
P: 920-563-7760 F: 920-563-7776
Tax Exempt: CES # 046451

May 17, 2022

CONTACT:	RAUSCH
PHONE:	563-7795

563-7795

F A F D

Jefferson Fire & Safety
7617 Donna Drive
Middleton, WI 53562
Attn; Rob Little

Attn; Rob Little

Quantity	Description	Unit Cost	Total
1	Stryker Power Pro Ambulance Stretcher Per Quote Dated 4/15/2022	\$ -	\$ 20,984.00
		\$ -	
		\$ -	
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
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		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		TOTAL:	\$20,984.00

IMPORTANT: Invoices and packages must bear THIS ORDER NUMBER.

City Manager _____ City Clerk/Treasurer _____

Account Number:	07-52-5231-1400
Account Name:	EMS STARTUP FUNDS

stryker

Power-PRO™ 2

powered ambulance cot



Response inspired

Power-PRO 2: specifications

Model number	6507	
Height* (infinite height positioning between lowest and highest position)*		
Highest position	41 inches	104 cm
Lowest position	14.4 inches	36.6 cm
Length		
Retracted**	60 inches	152.4 cm
Mid	81 inches	205.7 cm
Extended	84 inches	213.4 cm
Overall width	22.6 inches	57.4 cm
Weight***	130 pounds	59 kg
Wheels		
Diameter	6 inches	15 cm
Width	2 inches	5 cm
Articulation		
Backrest	0-75°	
Shock position	+15°	
Knee-Gatch	30°	
Maximum weight capacity	700 pounds	318 kg
Unassisted lift weight capacity	700 pounds	318 kg
Minimum operator required		
Occupied cot	2	
Unoccupied cot	1	
Recommended fastener		
Power-LOAD	Model 6390	
Performance-LOAD	Model 6392	
Floor mount	Model 6370 or 6377	
Wall mount	Model 6371	
Recommended loading height†	Up to 36 inches	Up to 91 cm
Transport height (excluding mattress)	25 inches	63.5 cm
Battery (650700080301)	25.6 VDC LiFePO4	
Charger (650700450301)	100-240 VAC, 50/60 Hz, 1A, 12-34 VDC, 5A	
Standards‡	ANSI/AAMI ES 60601-1, 60601-1-12, 60601-1-2, BS EN 1865-2, BS EN 1865-3, AS/NZS-4535, SAE J3027, BS EN-1789, BS EN 597-1, 16 CFR 1632	

Smart Equipment Management (SEM): specifications

Data usage	64KB per device message. Device messages are sent every minute while connected to internet and powered on, or receiving inductive charge.
Encryption	AES and TKIP (TKIP is not supported with WPA2)
Number of Wi-Fi configurations	10 SSID profiles
Authentication	WPA Personal/Enterprise and WPA2 Personal/Enterprise
RF bands	2.4 GHz, 5 GHz
Protocol/port number	HyperText Transfer Protocol with Privacy (HTTPS)
Connection	TLS 1.0, 1.1, 1.2; 128 bit or higher encryption
RSA	2048 bit exchange

* Height is measured from bottom of mattress, at seat section, to ground level.

** Retracting both the foot and head end of the cot.

*** Cot is weighed with one battery pack, without mattress and restraints.

† Can accommodate load decks up to 36 inches.

‡ For standards that require specific options, please review the operators manual for more information.